

Trade Credit Insurance Declaration of insured transactions

QBE Hongkong & Shanghai Insurance Limited Reg No. 11788



Please return the completed form to qbetc.turnover@qbe.com

This form must be completed in accordance with your policy and forwarded to the insurer within 14 days after the end of each declaration period. Please complete as defined in your policy and use the currency unit the policy is denominated in.

Name of insured

Policy number Policy currency

In accordance with the above policy, we advise you of our declaration for premium purposes for the months
of (mm/yyyy) to (mm/yyyy)

Please insert insured transactions by approved country where the buyer is domiciled. Please continue on a separate sheet if necessary.

| Approved country* | Declared amounts of insured transactions | Rate of exchange used to convert invoice currency to policy currency (if applicable) |
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| | Total | |

*Approved country: you are required to declare for the approved countries listed in your policy schedule.

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|------------------------------|---|--------------------------|---|
| Name | <small>Surname</small> | | <small>Given name(s)</small> |
| | <input style="width: 100%;" type="text"/> | | <input style="width: 100%;" type="text"/> |
| Position of signatory | <input style="width: 100%;" type="text"/> | Email | <input style="width: 100%;" type="text"/> |
| Signature | <input style="width: 100%;" type="text"/> | Date (dd/mm/yyyy) | <input style="width: 100%;" type="text"/> |