

## 5 Easy Steps

### To Increase Your Renewal Efficiency

- 1 | Go To Renewal Dashboard
- 2 | View Renewal Policies
- 3 | Send Out Renewal Email To Clients
- 4 | Client Confirm To Renew
- 5 | Client Receive Renewal Documents



# Renewal Dashboard

## Benefits



Holistic View of Renewal



Download Renewal Notice and  
Related Documents



Send Single or Bulk Renewal Notice(s) &  
Related Documents To Client(s) OR  
Print Them Out And Send To Client(s)



eRenewal Notice Together  
with Payment Link

1

Go To Renewal Dashboard

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View Renewal Policies

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## Step: 1

# Go To Renewal Dashboard

1.1 Login to Qnect: <http://www.intermediary.qbe.asia/Insurance.html>

1. Enter 'Email Address' and 'Password'

2. Click 'LOGIN' button



Personal

Business

Operations

Intermediaries

## DO MORE


The QBE Insurance platform has been designed to support your growth by allowing you more flexibility in how you do business and providing valuable analytical insights.

FIND OUT MORE



### Connect with QBE

QBE Insurance platform enables you to do business wherever you are. We give you the choice of connecting with us on the move via your mobile or tablet devices and from your office.



1

2

**QBE Qnect**

Email Address

Password

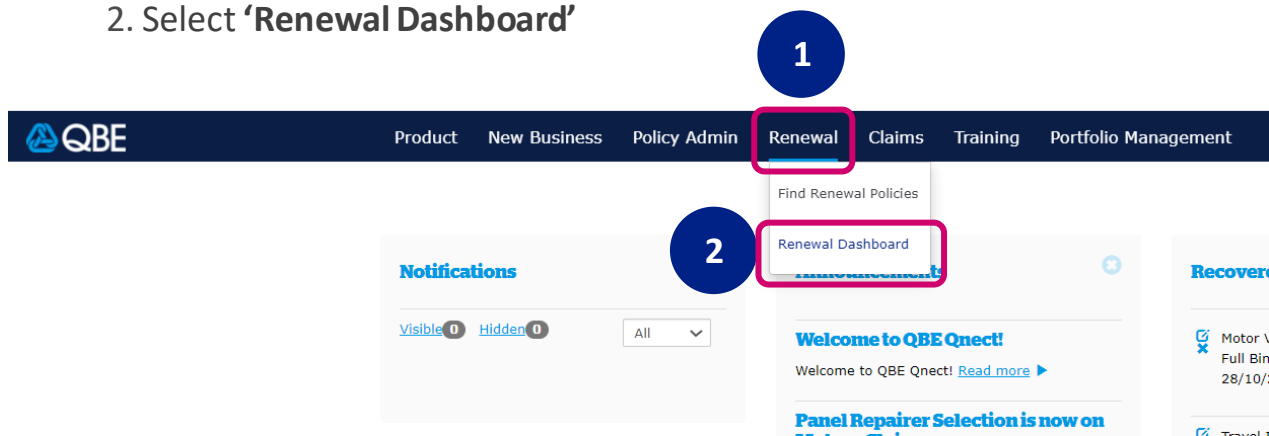
☐ Remember my username

**LOGIN**

[Forgot Password?](#)

## 1.2 Search From Navigation Bar

1. Go to 'Renewal' tap
2. Select 'Renewal Dashboard'



## 1.3 View Renewal Dashboard

### Renewal Dashboard

Renewal Dashboard

Renewal search by

Account Number\*

E888888

Product Type

All

Status

All

Date Range

1 Month

2 Months

3 Months

6 Months

Custom

From

04/11/2020

To

04/12/2020

Search

Recent Records

Send Multiple Emails

Download Multiple Documents

Export to Excel

cc all email to me

All

Awaiting Renewal

Email Not Sent

Delivery Failed

Search / Filters

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
No data available in table									

## Step: 2

# View Renewal Policies

## 2.1 Search latest renewal policies

### 1. Select Status: 'All – Exclude Lapsed and Cancelled'

Policy Status changes:

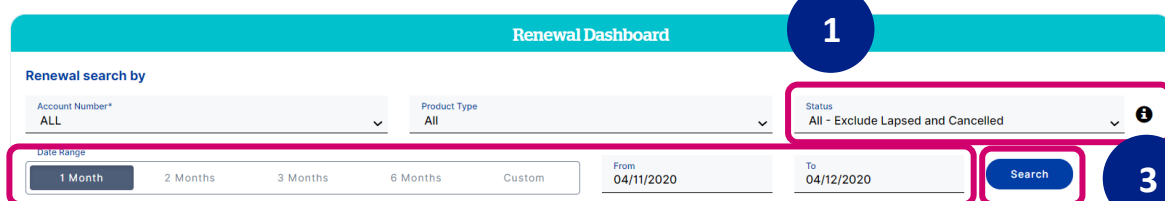
- I. Policy need to renew: **Awaiting Renewal**
- II. Renewal Email and Renewal Notice sent out to client: **Pending Renewal Payment**
- III. Renewed policy: **In Force**

### 2. Enter 'Expiry Date'

You can easily filter the policies expiring in 1 month / 2 months / 3 months / 6 months or any customed period at your preference.  
(Note: the renewal notice is only available for policy which will be expired in coming 2 months)

### 3. Click 'Search' button

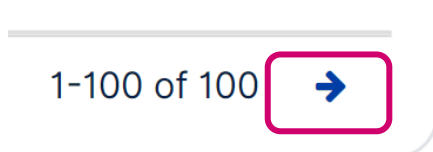
#### Renewal Dashboard



The screenshot shows the 'Renewal Dashboard' search interface. It features a teal header bar with the title 'Renewal Dashboard'. Below the header, there are three main search filters: 'Account Number\*' (set to 'ALL'), 'Product Type' (set to 'All'), and 'Status' (set to 'All - Exclude Lapsed and Cancelled'). A red box highlights the 'Status' filter, with a callout '1' pointing to it. Below these filters, there is a 'Date Range' section with buttons for '1 Month', '2 Months', '3 Months', '6 Months', and 'Custom'. A red box highlights the '1 Month' button, with a callout '2' pointing to it. To the right of the date range buttons, there are 'From' and 'To' date input fields (showing '04/11/2020' and '04/12/2020' respectively) and a 'Search' button. A red box highlights the 'Search' button, with a callout '3' pointing to it.

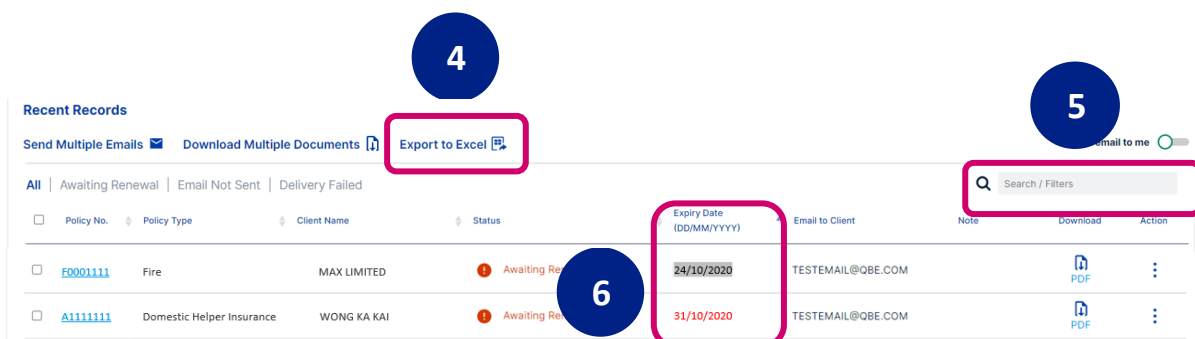
4. You may click **‘Export to EXCEL’** to download current page renewal list.

(Note: If there are more than 1 page, you may go to next page by clicking the arrow at the bottom of the page to download remaining list of policies.)



5. If you would like to search client from the result table, you may type client’s name on Search/Filters bar. You can also filter other information at your preference.

6. Colour-coding status allows you to view the different policies status at a glance. Expiry dates will be shaded in **grey** if the policy has expired, or highlighted in **red** if the policy will expire in the next 7 days.




**Recent Records**

Send Multiple Emails Download Multiple Documents **Export to Excel**

**All** | Awaiting Renewal | Email Not Sent | Delivery Failed




<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	Awaiting Renewal	24/10/2020	TESTEMAIL@QBE.COM			
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	Awaiting Renewal	31/10/2020	TESTEMAIL@QBE.COM			

## 2.2a View Renewal Notice (Individually)

1a. Click **pdf icon**  to download renewal notices and all related documents







2a. Go to **'Policy No.'** column to check the policy details


**Recent Records**

Send Multiple Emails  Download Multiple Documents  Export to Excel  cc all email to me ☐

All | Renewal | Email Not Sent | Delivery Failed

Search / Filters

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	 Awaiting Renewal	24/10/2020	TESTEMAIL@QBE.COM			
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	 Awaiting Renewal	31/10/2020	TESTEMAIL@QBE.COM			

**Send Multiple Emails** ☒ **Download Multiple Documents** 

All | Awaiting Renewal | Email Not Sent | Delivery Failed

<input type="checkbox"/>	Policy No.	Policy Type	Client Name
<input checked="" type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED
<input checked="" type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI
<input checked="" type="checkbox"/>	<a href="#">H0221131</a>	Home Insurance	CHAN YING YI

## 2.2b View Renewal Notice (Bulk Download)

1b. Select renewal notices by **clicking the box** next to the policy no.

2b. Click **'DOWNLOAD RENEWAL NOTICE'**

(Selected renewal notices and all related documents will be downloaded to your computer in a zip file)



### Bulk Download Function

<input checked="" type="checkbox"/>	Policy No.
<input checked="" type="checkbox"/>	<a href="#">F0001111</a>
<input checked="" type="checkbox"/>	<a href="#">A1111111</a>
<input checked="" type="checkbox"/>	<a href="#">H0221131</a>



Download Multiple Documents 



**All documents save in a file**

A0566111 – Renewal Notice  
H0573112 – Renewal Notice  
H0518613 – Renewal Notice  
A0516914 – Renewal Notice



Step: 3

# Send Out Renewal Email To Clients

## 3.1 Add Client Email

(Those client email will be displayed on the dashboard if they are already saved in Qnect system)

1. Go to ‘Action’ column and select ‘Add Email’

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	F0001111	Fire	MAX LIMITED	<span>⚠ Awaiting Renewal</span>	24/10/2020		No Online Renewal		<div><div>1</div><div><div>+</div> Add Email</div><div>⚠ Lapse Policy</div></div>
<input type="checkbox"/>	A1111111	Domestic Helper Insurance	WONG KA KAI	<span>⚠ Awaiting Renewal</span>	31/10/2020				

2. Enter Client Email address

3. Click ‘Save’ button

2

+

 Add Email

Please add your client email

Policy No.	Policy Type	Client Name
F0001111	Fire	MAX LIMITED
<div>Client Email*</div>		

Save

3

4. There will be a confirmation box

Message

Client email is updated

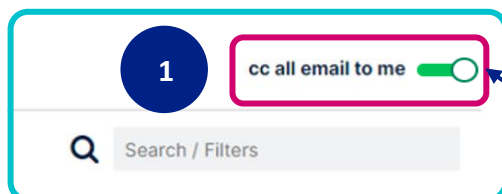
OK

5. Go to ‘Action’ column and select ‘Edit email’ to edit the email (if needed)




<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	F0001111	Fire	MAX LIMITED	<span>⚠ Awaiting Renewal</span>	24/10/2020	testmail@gmail.com	No Online Renewal		<div><div>5</div><div><div>✎</div> Edit Email</div><div>✉ Send Email</div><div>⚠ Lapse Policy</div></div>
<input type="checkbox"/>	A1111111	Domestic Helper Insurance	WONG KA KAI	<span>⚠ Awaiting Renewal</span>	31/10/2020				

## 3.2 CC Renewal Email To Myself

1. At the top right-hand side of the result table, there is a **box** for turning on the cc function. Please **select the box** if you want the renewal email cc to yourself.









**Recent Records**

Send Multiple Emails  Download Multiple Documents  Export to Excel 

**All** | Awaiting Renewal | Email Not Sent | Delivery Failed

Search / Filters





<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	 Awaiting Renewal	24/10/2020	TESTEMAIL@QBE.COM	No Online Renewal	 PDF	
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	 Awaiting Renewal	31/10/2020	TESTEMAIL@QBE.COM		 PDF	

## 3.3a Send Out Renewal Email (Individually)

1a. Go to 'Action' column

2a. Select 'Send Email' button

(Renewal Notice and all related documents will be sent to the client.)

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	 Awaiting Renewal	24/10/2020	testmail@gmail.com	No Online Renewal	 PDF	
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	 Awaiting Renewal	31/10/2020				

**1a**

**2a**

Edit Email

**Send Email**

Cancel

### 3.3b Send Out Renewal Email (Bulk Sending renewal email)

1b. Select renewal notices by **clicking the box** next to the policy no.

2b. Click **'Send Multiple Emails'**

(Selected renewal notices and all related documents will be sent to individual customer)

2b

**Recent Records**

☒ Send Multiple Emails
 ☐ Download Multiple Documents
 ☐ Export to Excel

cc all email to me ☐

☒ Policy No.
 ☐ Policy Type
 ☐ Client Name
 ☐ Status
 ☐ Expiry Date (DD/MM/YYYY)
 ☐ Email to Client
 ☐ Note
 ☐ Download
 ☐ Action

Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input checked="" type="checkbox"/> F0001111	Fire	MAX LIMITED	<span style="color: red;">⚠</span> Awaiting Renewal	24/10/2020	TESTEMAIL@QBE.COM			
<input checked="" type="checkbox"/> A1111111	Domestic Helper Insurance	WONG KA KAI	<span style="color: red;">⚠</span> Awaiting Renewal	31/10/2020	TESTEMAIL@QBE.COM			

1b



#### Send Multiple Email Function

All clients will receive their renewal notice at the same time

☒ Policy No.

☒ F0001111

☒ A1111111



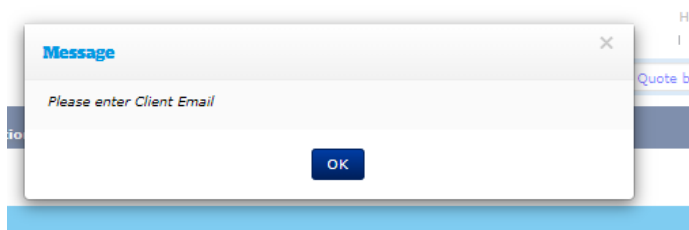
**Send Multiple Emails** 



Client A  
Client B  
Client C  
Client D  
Client E

3b. Error message if there is a missing client email

- Error message: Please enter Client Email



- Those missing client email rows will be highlighted in yellow

3b

<input checked="" type="checkbox"/>	H0218198	Home Insurance	CHAN TAI MAN	<span style="color: red;">⚠</span> Awaiting Renewal	23/11/2020	chantaiman@gmail.com		
<input checked="" type="checkbox"/>	W0150202	Employees' Compensation	NEW FARMER LIMITED	<span style="color: red;">⚠</span> Awaiting Renewal	23/11/2020			

## 4.4 Resend Renewal Email

1. After sending out renewal email, the policy status will be changed to **'Pending Renewal Payment'**

2. From **'Action'** column

2a. Email sent out date will be displayed here

2b. Select **'Resend Email'** to resend the renewal email (if needed)

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMIT	<b>1</b> Pending Renewal Payment	02/11/2020	<b>2a</b> testmail@gmail.com Sent on 29/10/2020			<b>2b</b>
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	Awaiting Renewal	02/11/2020				




Intermediary may download and print out renewal notices & related documents for clients

## 4.5 Renewal Email Summary For Intermediary

1. After sending out renewal email, you will receive an **'Renewal Email Summary'**.

- Policy Number
- Client Name and Email
- Email Sent Date
- Note : We will inform you if the email was **'Failed to send'**

			
<b>續保電郵摘要</b> <b>Renewal Email Summary</b>			
<b>a</b>	<b>b</b>	<b>c</b>	<b>d</b>
保單號碼 Policy Number	客戶姓名及電郵 Client Name and Email	電郵發出日期 Email Sent Date	備註 Note
A0111222	CHAN TAI MAN tomechan@gmail.com	07 May 2020	Failed to send
H0998888	WONG WING YI wongyi@gmail.com	07 May 2020	
A0333555	LEE SHING leesing@gmail.com	07 May 2020	

# Client Confirm To Renew

(Client will receive the renewal email with Renewal Notice)

There are two types of Renewal Emails for different products

## 4.1a Email with payment button (Pay by Credit Card)

1a. Click 'Pay by Credit Card' button



### 您的續保通知 Your Renewal Notice

保單內容 Policy Details

保單號碼 Policy Number:	H0111222
產品名稱 Product Name:	Home Contents Insurance
客戶姓名 Client Name:	CHAN TAI MAN
保單到期日 Expiry Date:	30 Jun 2020
續保保費 Renewal Premium:	HKD 729.45

1a

立即確認續保 Renew Now

信用卡付款  
Pay by Credit Card

如沒有信用卡，請[按此](#)。 If you do not have credit card, please [click here](#).

致 CHAN TAI MAN,

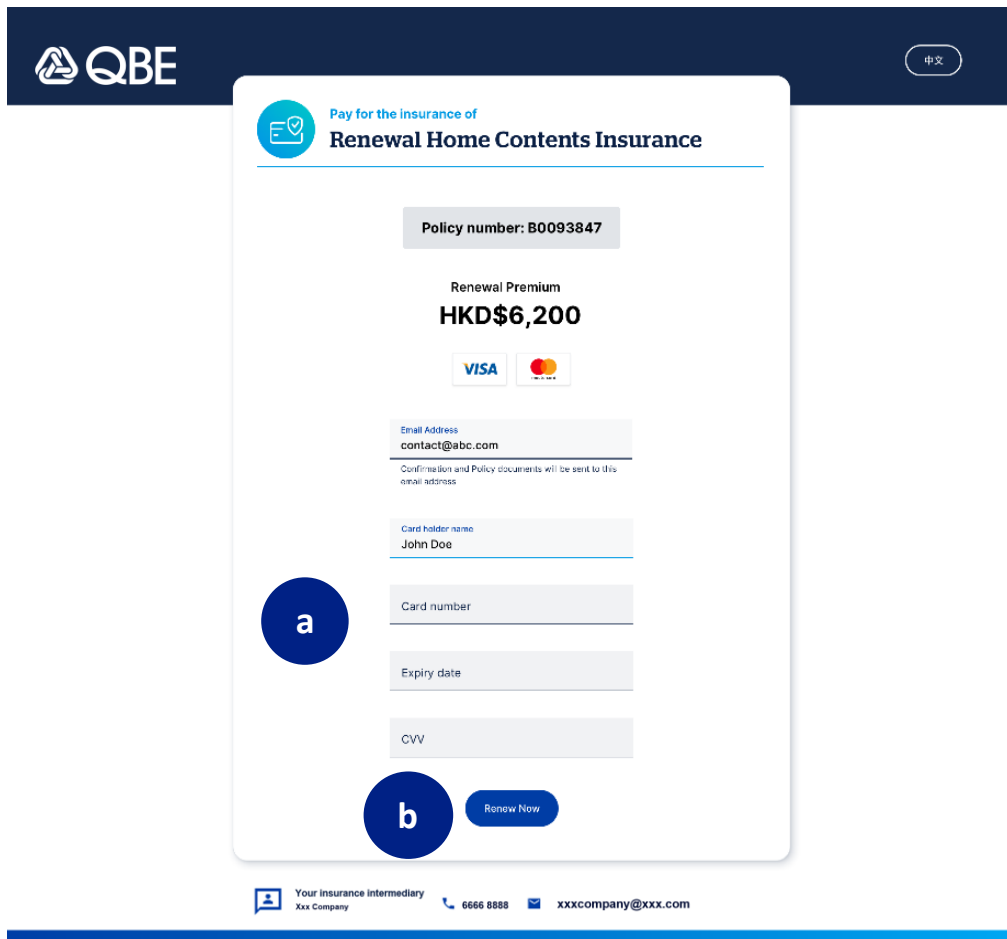
感謝您對昆士蘭保險香港的支持。您的保單即將過期。您可以輕鬆快捷地於網上續保 (請點擊以上“信用卡付款”按鈕)，以繼續享有周全保障。

隨電郵附上續保相關文件以供參考。如上述保單經已續保並已繳付保費，則無需理會此電郵。

2a: Client will be directed to **payment gateway**

a. Enter **Credit Card Details**

b. Click '**Renew Now**' button



**QBE** 中文

Pay for the insurance of  
**Renewal Home Contents Insurance**

Policy number: B0093847

Renewal Premium  
**HKD\$6,200**

VISA MASTERCARD

Email Address  
contact@abc.com  
Confirmation and Policy documents will be sent to this email address

Card holder name  
John Doe

Card number

Expiry date

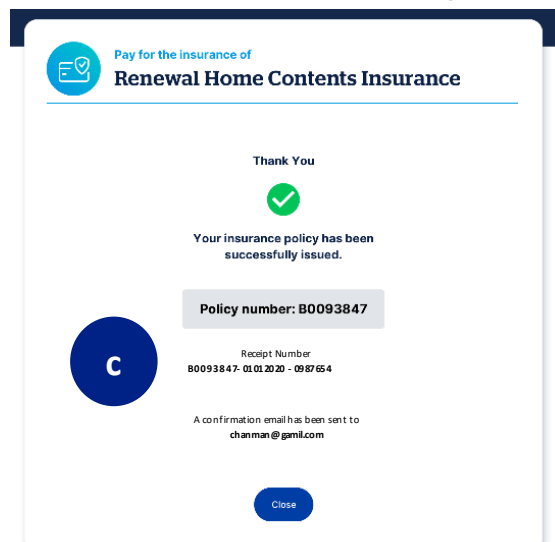
CVV

**a**

**b** **Renew Now**

Your Insurance Intermediary  
Xxx Company 6666 8888 xxxcompany@xxx.com

c. **Payment Confirmation WITH Receipt Number**



Pay for the insurance of  
**Renewal Home Contents Insurance**

Thank You

**✓**

Your insurance policy has been successfully issued.

Policy number: B0093847

Receipt Number  
B0093847-01.01.2020-09.07.654

A confirmation email has been sent to  
chanman@gmail.com

**c** **Close**

#### 4.1b Email with payment button (If no Credit Card )

1b. Click ‘If you do not have credit card, please [click here](#)’ if client does have credit card

(Clients may pay the premium by **Credit Card or Cheque**)



Client need to give the cheque to intermediary



### 您的續保通知 Your Renewal Notice

保單內容 Policy Details

<b>保單號碼 Policy Number:</b>	H0111222
<b>產品名稱 Product Name:</b>	Home Contents Insurance
<b>客戶姓名 Client Name:</b>	CHAN TAI MAN
<b>保單到期日 Expiry Date:</b>	30 Jun 2020
<b>續保保費 Renewal Premium:</b>	HKD 729.45

立即確認續保 [Renew Now](#)

信用卡付款  
Pay by Credit Card

**1b**

如沒有信用卡，請[按此](#)。 If you do not have credit card, please [click here](#).

致 CHAN TAI MAN,

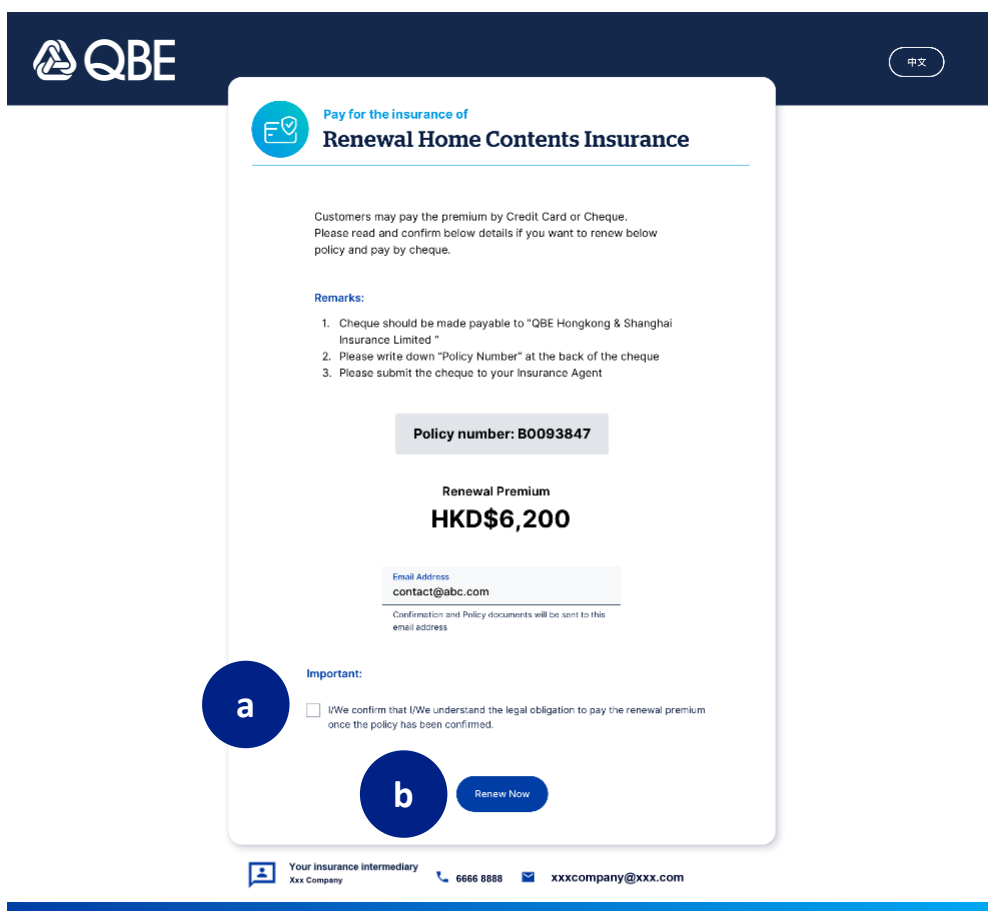
感謝您對昆士蘭保險香港的支持。您的保單即將過期。您可以輕鬆快捷地於網上續保 (請點擊以上 “信用卡付款” 按鈕)，以繼續享有周全保障。

隨電郵附上續保相關文件以供參考。如上述保單經已續保並已繳付保費，則無需理會此電郵。

2b: Client will be directed to **confirmation page**

a. Select the **box** to agree they have legal obligation to pay the renewal premium after clicking 'Renew Now' button

b. Click '**Renew Now**' button



**Pay for the insurance of**  
**Renewal Home Contents Insurance**

Customers may pay the premium by Credit Card or Cheque.  
Please read and confirm below details if you want to renew below policy and pay by cheque.

**Remarks:**

- Cheque should be made payable to "QBE Hongkong & Shanghai Insurance Limited"
- Please write down "Policy Number" at the back of the cheque
- Please submit the cheque to your Insurance Agent

**Policy number: B0093847**

**Renewal Premium**  
**HKD\$6,200**

**Email Address**  
contact@abc.com

Confirmation and Policy documents will be sent to this email address

**Important:**

☐ I/We confirm that I/We understand the legal obligation to pay the renewal premium once the policy has been confirmed.

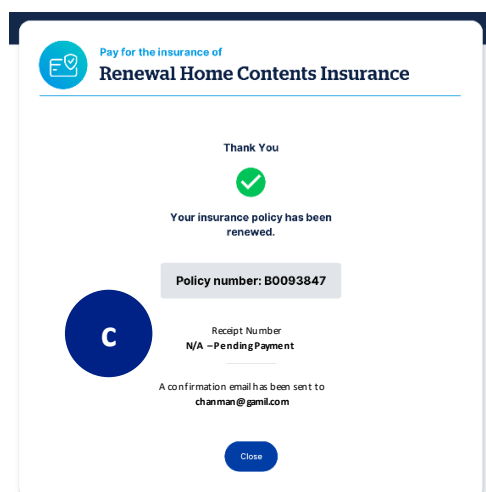
**a**

**b** **Renew Now**

**Your Insurance Intermediary**  
Xxx Company

**6666 8888** **xxxcompany@xxx.com**

c. **Payment Confirmation WITHOUT Receipt Number**



**Pay for the insurance of**  
**Renewal Home Contents Insurance**

**Thank You**

**Your insurance policy has been renewed.**

**Policy number: B0093847**

**Receipt Number**  
N/A - Pending Payment

A confirmation email has been sent to  
chanman@gmail.com

**c** **Close**



## 4.2 Email without payment button

1. Clients need to contact their insurance intermediary to process renewal



2. Intermediary confirms renewal with QBE Hong Kong accordingly to current process



### 您的續保通知 Your Renewal Notice

保單內容 Policy Details

保單號碼 Policy Number:	H0111222
產品名稱 Product Name:	Home Contents Insurance
客戶姓名 Client Name:	CHAN TAI MAN
保單到期日 Expiry Date:	30 Jun 2020
續保保費 Renewal Premium:	HKD 729.45

致 CHAN TAI MAN,

感謝您對昆士蘭保險香港的支持。您的保單即將過期。請聯絡您的保險中介人確認續保，以繼續享有周全保障。

隨電郵附上續保相關文件以供參考。如上述保單經已續保並已繳付保費，則無需理會此電郵。

如有任何疑問，請聯絡您的保險中介人。

Dear CHAN TAI MAN,

Your policy will expire soon. To stay protected, you can renew the policy by

### 4.3 How do I know which policy cannot renew online?

1. Go to 'Renewal Dashboard'
2. Go to 'Note' column
3. 'No Online Renewal' message will be displayed if policy cannot renew online

**Recent Records**

Send Multiple Emails Download Multiple Documents Export to Excel

**All** | Awaiting Renewal | Email Not Sent | Delivery Failed

Search / Filters

<input type="checkbox"/>	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	Awaiting Renewal	02/11/2020	TESTEMAIL@QBE.COM			
<input type="checkbox"/>	<a href="#">A1111111</a>	Office Package	NEW FARMER LIMITED	Awaiting Renewal	03/11/2020	TESTE	No Online Renewal		



#### Online Renewable Product with Payment Link

- Personal Insurance Policy which can be issued on Qnect

# Client Receive Renewal Documents

(Client and Intermediary will receive the confirmation email and Renewal Documents)

There are two types of Confirmation Emails for different products

## 5.1 Qnect Product (Personal Product)

### a. Receive the Confirmation Email

(Renewal documents will be sent to client in 5-min after client received the renewal confirmation email)

Confirmation Email to Intermediary  
(Qnect Product)

Confirmation Email to Client  
(Qnect Product)



**續保確認 Renewal Confirmation**

保單內容 Policy Details

保單號碼 Policy Number :	H0111222
產品名稱 Product Name :	Home Contents Insurance
客戶姓名 Client Name:	CHAN TAI MAN
受保期 Period of Insurance:	30 Jun 2020 – 29 Jun 2021
已付金額 Payment Amount:	HKD 729.45
收據編號 Receipt Number:	H0111222-21042020-090807

致 <Agent Name>,  
以上保單已成功續保。保單文件將稍後電郵至客戶。  
如有任何疑問，請聯絡您的關係經理。

Dear <Agent Name>,  
The above policy has been successfully renewed. Policy documents will be sent to the client separately.  
If you have any enquiries, please contact your designated Relationship Manager.



**您的續保確認 Your Renewal Confirmation**

保單內容 Policy Details

保單號碼 Policy Number :	H0111222
產品名稱 Product Name :	Home Contents Insurance
客戶姓名 Client Name:	CHAN TAI MAN
受保期 Period of Insurance:	30 Jun 2020 – 29 Jun 2021
已付金額 Payment Amount:	HKD 729.45
收據編號 Receipt Number:	B0020693-21042020-090807

致 <Client Name>,  
感謝您選用昆士蘭保險香港。您的保單已成功續保。  
保單文件將稍後隨另一電郵附上。  
如對保障範圍、承保表及保單有任何疑問，請聯絡您的保險中介人。

Dear <Client Name>,  
Thank you for insuring with QBE Hong Kong. Your policy has been successfully renewed.

## b. Client Receive the Renewal Documents

(All Renewal Documents will be attached in the email)



### 您的續保文件 Your Renewal Documents

保單內容 Policy Details

保單號碼 Policy Number:	H0111222
產品名稱 Product Name:	Home Contents Insurance
客戶姓名 Client Name:	CHAN TAI MAN
受保期 Period of Insurance:	30 Jun 2020 – 29 Jun 2021
已付金額 Payment Amount:	HKD 729.45
收據編號 Receipt Number:	H0111222-21042020-090807

致 CHAN TAI MAN,

感謝您選用昆士蘭保險香港。

隨電郵附上保單文件以供參考，您亦可下載及詳閱保單。

如對保障範圍、承保表及保單有任何疑問，請聯絡您的保險中介人。

Dear CHAN TAI MAN,

Thank you for insuring with QBE Hong Kong.

Your Policy documents are attached for your reference. We advise that

## 5.2 Qnect BIZ & SME & Non-Qnect Products

### a. Qnect BIZ & SME



Renewal Documents will be uploaded on Qnect once ready.

### b. Non-Qnect Products



Renewal Documents will be emailed to you once ready.

# Renew with changes or Confirm Renewal by Insurance Intermediary

After sending the Renewal Email, Insurance Intermediary still can be able to change policy details or confirm renewal on Policy Header page.

1. Go to 'Renewal Dashboard' and click **policy number** to enter 'Policy Header'

All   <b>Awaiting Renewal</b>   Email Not Sent   Delivery Failed									
	Policy No.	Policy Type	Client Name	Status	Expiry Date (DD/MM/YYYY)	Email to Client	Note	Download	Action
<input type="checkbox"/>	<a href="#">F0001111</a>	Fire	MAX LIMITED	<span style="color: red;">⚠ Pending Renewal Payment</span>	01/11/2020	testmail@gmail.com Sent on 29/10/2020			
<input type="checkbox"/>	<a href="#">A1111111</a>	Domestic Helper Insurance	WONG KA KAI	<span style="color: red;">⚠ Awaiting Renewal</span>	01/11/2020	TESTEMAIL@QBE.COM			

2. Go to 'Policy Option' and select 'Edit'

<a href="#">Risks</a>   <a href="#">Transaction History</a>   <a href="#">Documents</a>   <a href="#">Claims</a>				
Section	Risk	Location / Type of Business	Commence	Terminated
Employees' Compensation	<a href="#">001</a>	HONG KONG	16/11/2020	
Personal Accident	<a href="#">002</a>	HONG KONG	16/11/2020	

[Edit](#)  
[New Claim](#)  
[View Policy](#)  
[POLICY OPTIONS](#)

[BACK TO SEARCH RESULTS](#)

Or select 'Renewal'

<a href="#">Risks</a>   <a href="#">Transaction History</a>   <a href="#">Documents</a>   <a href="#">Claims</a>				
Section	Risk	Location / Type of Business	Commence	Terminated
Motor Cycle	001	HONG KONG	13/11/2020	

[Renewal](#)  
[Supersede](#)  
[New Claim](#)  
[POLICY OPTIONS](#)

[BACK TO SEARCH RESULTS](#)

3. 'Send out Payment Link' or 'Issue Renewal'



**Thank you for supporting QBE Hong Kong.**

Do you have any queries, please feel free to contact your Relationship Manager.