



User Guide

--- Home Insurance ---

Version: August 2020

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C: Issue Policy	簽發保單 17
D: Endorsement	更改保單 42

Part A

Login

登入

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About
QBE

Products
we offer

Benefits of
working with us

Contact Us

DO MORE

The QBE Insurance platform has been designed to support your growth by allowing you more flexibility in how you do business and providing valuable analytical insights.

FOR MORE



Connect with QBE

QBE Insurance platform enables you to do business wherever you are. We give you the choice of connecting with us on the move via your mobile or tablet devices and from your office.



Get Started

wongyiuwah@gmail.com

Password

☒ Remember my username

LOGIN

[Forgot Password?](#)

1. Login with **Email Address**

利用電郵地址登入

2. Key in **Password**

輸入密碼

3. **LOGIN**

4. If you forget your password, please **"Forgot Password"**

假如您忘記密碼，請  **"Forgot Password"**

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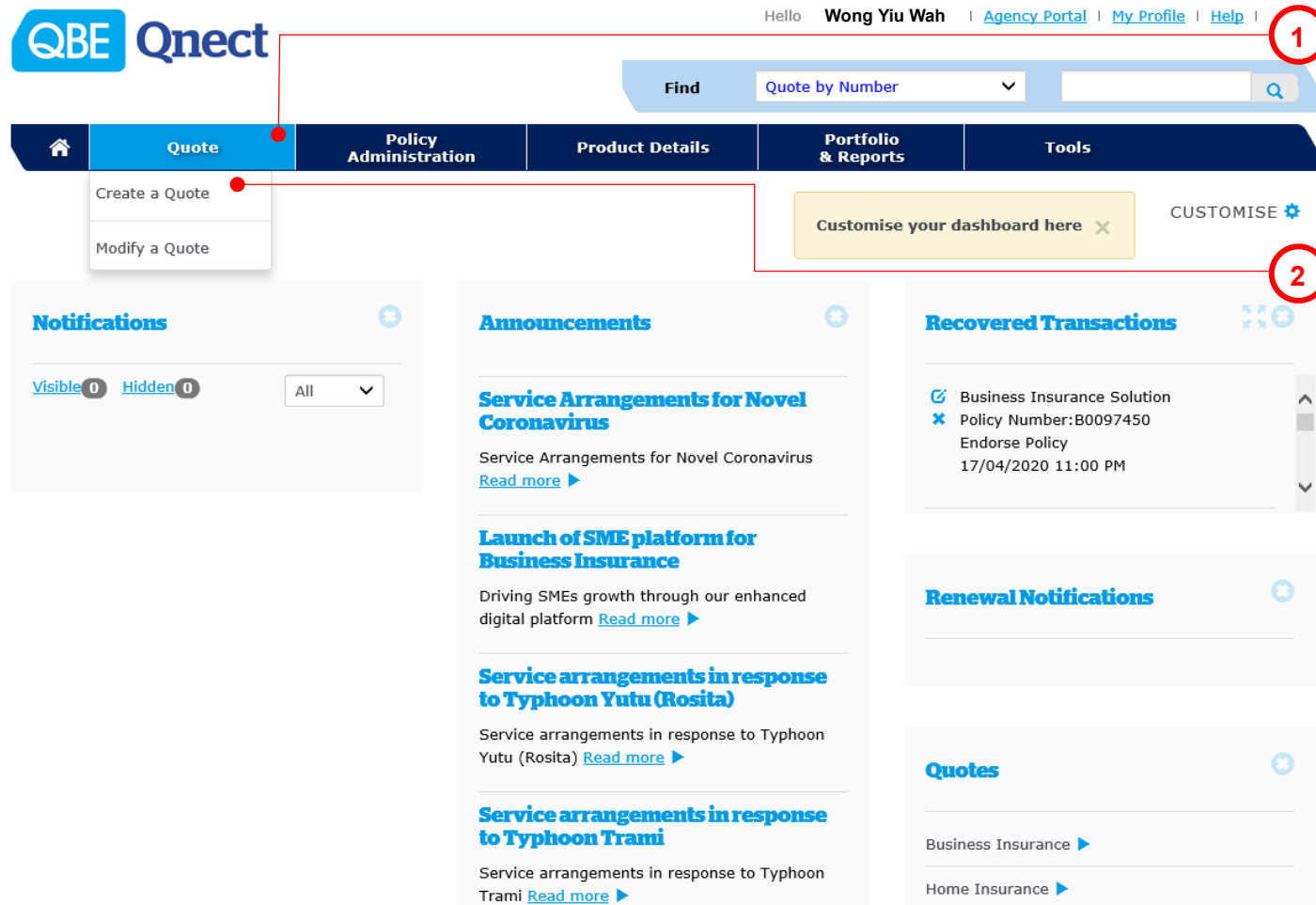
Part B

Create Quote

建立報價

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- Mr. Yu Wai Lap (D546213(0))
- Period of Insurance: 1 August 2020 to 31 July 2021
- Plan Type: Premier
- Gross Floor Area: 850 sq ft
- Building Type: Multi Storey
- Occupancy Type: Owner Occupied
- Optional Cover:
 - Domestic Employer's Liability (one helper)
 - Grace Mary (Passport: 963258741) (Philippines)
 - DOB: 5 May 1970
 - Unspecified Valuables (Plan A)
 - Specified Valuables Total Sum Insured: HK\$50,000
 - Watch (Rolex) HK\$50,000
- Building Sum Insured: HK\$2,000,000
- Liability to Others: HK\$10,000,000
- Address: Flat C, 28/F, Garden Mansion, 148-150 Tai Hang Road, Tai Hang, Hong Kong
- Email Address: yuwailap@email.com



The screenshot displays the Qnect user interface. At the top right, the user is logged in as 'Wong Yiu Wah' with links to 'Agency Portal', 'My Profile', and 'Help'. The main navigation bar includes 'Home', 'Quote', 'Policy Administration', 'Product Details', 'Portfolio & Reports', and 'Tools'. The 'Quote' menu is expanded, showing 'Create a Quote' and 'Modify a Quote'. A search bar is located above the navigation bar. The dashboard area contains several widgets: 'Notifications' with filters for 'Visible' and 'Hidden'; 'Announcements' with links to service arrangements for Novel Coronavirus, SME platform launch, and typhoon responses; 'Recovered Transactions' showing a business insurance solution; 'Renewal Notifications'; and 'Quotes' with links for Business Insurance and Home Insurance. Red circles and lines highlight the 'Quote' menu item (1) and the 'Create a Quote' option (2).

1. Choose **“Quote”** from the main menu
從主頁面選單中，選擇 **“Quote”**
2. Select **“Create a Quote”**
選擇 **“Create a Quote”**

New Quote

To obtain a new quote, choose a policy type, then click **Create Quote**.

Product Type*

Account Number*

Inception Date*

Expiry Date*

Business Insurance Solution
Business Insurance SME
Domestic Helper Insurance
Home Insurance
Motor Vehicle Insurance
Personal Accident Insurance
Travel Insurance

Aug **2020**

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8

CREATE QUOTE



3. Select **"Home Insurance"** from Product Type
從 **"Product Type"** 選項中選擇 **"Home Insurance"**
4. System will default system date as **"Inception Date"**
but you can change it according to your customer's needs
系統已預設保單之 **"Inception Date"** 為即日，惟您可以根據客戶實質需要去改變
5. **"Expiry Date"** will be set to 1 year after the **"Inception Date"**
"Expiry Date" 會設定為 **"Inception Date"** 起計的一年後
6. **CREATE QUOTE**

Qnect User Guide – Home Insurance



Hello Wong Yiu Wah | [Agency Portal](#) | [My Profile](#) | [Help](#) |

Find



Quote

Policy Administration

Product Details

Portfolio & Reports

Tools

Effective Date: 01/08/2020 • Period of Insurance: 01/08/2020 to 31/07/2021 Account: 10000186 • Quick Quote:

Home Quick Quote

Plan Type*

Premier

Gross Floor Area (Sq Ft)*

701 - 1000

Occupancy Type*

Owner Occupied

No Claim Discount

0%

0 - 500
501 - 700
701 - 1000
1001 - 1500

Premier
Prestige

Tenant

Owner Occupied

Landlord

0%
5%
10%
15%
20%

Optional Covers

Domestic Employer's Liability (Number of Employees)

1

Unspecified Valuables

Plan A - 5,000 article limit, 30,000 maximum limit per year

Specified Valuables Total Sum Insured

50,000

Plan B - 15,000 article limit, 60,000 maximum limit per year
Plan C - 30,000 article limit, 120,000 maximum limit per year

IMPORTANT NOTE: QBE Home Plus is not available for buildings older than 50 years of age

CALCULATE PREMIUM



Premier Plan



Premium
HK\$

4,954.18



Commission Adjustment



\$1,000,000

Home Contents



\$2,000,000

Home Building



\$10,000,000

Liability to Others



\$100,000

Personal Accident



1

Domestic Employees



Plan A

Unspecified Valuables



\$50,000

Specified Valuables

Customise Plan

ABANDON

OBTAIN QUOTE

CONVERT TO POLICY

Increase Limits

Contents Sum Insured*

1,000,000

Building Sum Insured*

2,000,000

Limit of Liability*

10,000,000

5,000,000
10,000,000

SAVE

[Back to Contents](#) [返回目錄](#)

7. Select **“Plan Type”**
選擇 **“Plan Type”**
8. Select **“Gross Floor Area (Sq Ft)”**
選擇 **“Gross Floor Area (Sq Ft)”**
9. Select **“Occupancy Type”**
選擇 **“Occupancy Type”**
10. Select **“No Claim Discount”**
選擇 **“No Claim Discount”**
11. Enter **“Number of Employees”**
輸入 **“Number of Employees”**
12. Select **“Unspecified Valuables”**
選擇 **“Unspecified Valuables”**
13. Enter **“Specified Valuables Total Sum Insured”**
輸入 **“Specified Valuables Total Sum Insured”**
14.  
15.   to increase limits
  去增加保障額
16. Increase **“Building Sum Insured”**
增加 **“Building Sum Insured”**
17. Increase **“Limit of Liability”**
增加 **“Limit of Liability”**
18.  

Can adjust the commission rate to make the quote more competitive

可調整佣金百分比令報價更具競爭力

Commission

Cover	Commission	New Commission Rate	New Commission Amount
Home Insurance	\$1,970.80	25.0	\$1,231.75
Total	\$1,970.80		\$1,231.75

Message

Save data?

Buttons: CANCEL, RESET, CALCULATE, SAVE, OK

Premier Plan Summary:

- Premier Plan
- Premium HK\$ 4,954.18
- Home Contents: \$1,000,000
- Home Building: \$2,000,000
- Liability to Others: \$10,000,000
- Personal Accident: \$100,000
- Domestic Employees: 1
- Plan A
- Unspecified Valuables
- Specified Valuables: \$50,000

Buttons: Customise Plan, OBTAIN QUOTE, CONVERT TO POLICY

19. [Commission Adjustment](#) to adjust the commission rate
[Commission Adjustment](#) 去調整佣金百分比

20. Input new commission rate
 輸入新佣金百分比費

21. [CALCULATE](#)

22. [SAVE](#)

23. [OK](#)

24. [OBTAIN QUOTE](#)

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Home Insurance

Insured Address

Insured Address*

FLAT C / FLR 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG, HONG KONG

EDIT

CLEAR

Address Details

Flat / Unit Number

Flat C

Floor Number

28

Building Name

GARDEN MANSION

Street Number

148-150

Street Name*

TAI HANG ROAD

District*

TAI HANG

SAVE

150 Tai Hang Road

GARDEN MANSION, 148-150 TAI HANG ROAD, HONG KONG

NONE OF THE ABOVE - ENTER ADDRESS MANUALLY

25. Enter the Building Name OR Street Name in the “**Insured Address**”

If you cannot find the address in the “**Insured Address**”, please scroll to the bottom and select “**NONE OF THE ABOVE - ENTER ADDRESS MANUALLY**”

於 “**Insured Address**” 輸入受保地址之街道或大廈名稱

如您未能於 “**Insured Address**” 找到受保地址，請從選項中捲動到底及選擇

“**NONE OF THE ABOVE - ENTER ADDRESS MANUALLY**” 去自行輸入完整地址

26. After you have found the insured address,  **EDIT** to complete the full address

當您尋找到受保地址後， **EDIT** 去輸入完整地址

27.  **SAVE**

Customer Details

SEARCH FOR EXISTING CUSTOMER

Customer Type*

Personal

Name*

YU WAI LAP

ID Number*

D546213(0)

Gender

Date of Birth

Home Telephone Number

Business Telephone Number

Mobile Number

Fax Number

Email Address

yuwailap@email.com

☒ Check the box if Customer Address is the same as Insured Address

Unit / Floor Number

FLAT C/28

Building Number and Name

GARDEN MANSION

Street Number and Name*

148-150 TAI HANG ROAD

District

TAI HANG

Country*

HONG KONG

CLEAR

Search Customer

Customer Type

Personal

Search By

Name


Name


YU WAI LAP

SEARCH

SAVE PENDING

ISSUE QUOTE

28. If Mr. Yu is an existing customer,  **SEARCH FOR EXISTING CUSTOMER** to retrieve his details

如果余先生已是現有客戶，可以揀選  **SEARCH FOR EXISTING CUSTOMER** 取得他的資料

29.  **SEARCH**

30. If Mr. Yu is a new customer, enter his information in the fields provided (* is compulsory)

如果余先生是新客戶，按表單內容輸入他的資料 (* 必須填寫)

31.  **ISSUE QUOTE**

Quote

Quote Header (based on Recent Quote)

Quote No: 00166164
Quote Type: Home Insurance (HPK)
Customer No: 04729139
Customer Name: YU WAI LAP
Address: FLAT C/2B GARDEN MANSION 148-150 TAI HANG
 ROAD TAI HANG
Agent: Wong Yiu Wah
Agent No: 10000000

Period of Insurance: 01/08/2020 to 31/07/2021
Quote Expiry Date: 05/10/2020
Wording: UWD.BHMP.V2.1908
Branch: 01

Transaction History

Documents

Effective Date	Email	Quote Type	Quote Status	Document Type
01/08/2020		Quick Quote	Issued	Quote Documents: Policy Wording Quotation

32. to enter the documents folder
 進入文件夾頁面

33. “Document Type”

- document link to view the document
 文件連結去檢閱文件

34. to send the “Quotation” to the customer
 將 “Quotation” 發送給客戶

QBE Hongkong & Shanghai Insurance Limited
 23/F, DeCordova, Tsim Sha Tsui, 700 King's Road, Hong Kong
 Customer Service Hotline: +852 2323 1999 / Customer Service Fax: +852 2621 0380
 香港保險有限公司
 香港保險有限公司 23/F, DeCordova, Tsim Sha Tsui, 700 King's Road, Hong Kong
 客戶服務熱線: +852 2323 1999 / 客戶服務傳真: +852 2621 0380
 www.qbe.com.hk

Page 1 of 4
 Date of Issue: 07/07/2020

QBE Home Plus
QUOTATION

YU WAI LAP
 148-150 TAI HANG ROAD
 FLAT C/2B
 GARDEN MANSION
 TAI HANG
 HONG KONG

Quotation Number 報價號碼	Proposed Period of Insurance 01/08/2020 to 31/07/2021 (Both Dates Inclusive)	Account Number 記帳號碼
01-00166164-HPK-QQ01		10000000 Wong Yiu Wah

Name of Proposed Insured
 YU WAI LAP

Thank you for requesting a QBE Home Insurance quotation. We are pleased to provide the detailed quote information below. When reviewing this, please pay particular attention to the "Important Information About Your Quotation" section. Please contact your broker or QBE agent if you need to discuss any item on this quotation.

IMPORTANT NOTE:
 A levy collected by the Insurance Authority has been imposed on relevant policy (except for certain exempted insurance classes) at the applicable rate and would be remitted in accordance with the prescribed arrangements. Policy holders / customers should pay the levy in accordance with the law. For further information, please visit: www.qbe.com.hk or www.ia.org.hk.

Indicative Premium (HKD)	4,927.00	
IA Levy	4.18	
EC Levy	23.00	
Total Premium Due HKD		4,954.18

Correspondence
00166164HPK

From: Wong Yiu Wah **Date:** 7/7/2020 Quick Quote

To* ●

Cc

Bcc

Subject ●

Text

The following documents are attached to this email.

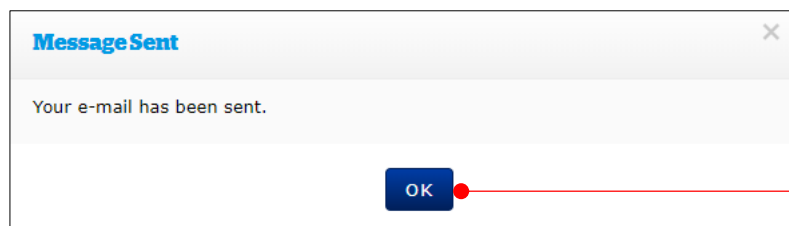
●

Quote Documents:
☒ Policy Wording
☒ Quotation

SEND

35. **“To”** – System will default it to be the customer email address
(can add other email addresses, using semicolon (;) to separate them)
“To” – 系統會預設它為客戶之電郵地址 (可以加入其他電郵地址 ; 並以 (;) 相隔)
36. **“Subject”** – System will default the **“Subject”** to be the customer name but you may enter your own subject
“Subject” – 系統會預設 **“Subject”** 為客戶名稱，但您可以輸入自定之郵件標題
37. **“Text”** – System will default the email content but you may enter your own email content
“Text” – 系統會預設郵件內容，但您可以輸入自定之郵件內容
38. **“Attachments”** – System will default **“Policy Documents”** to be sent and you may uncheck the box besides the document’s name if you do not want to send it
“Attachments” – 系統已預設附上 **“Policy Documents”**，但如該文件是不需要，可以剔除對應之方格
39.

SEND



40. A pop-up message will show that the email has been sent and then  

頁面會有顯示電子郵件已發送，然後  

Customer YU WAI LAP

QnectAsia@qbe.com

To yuwailap@email.com



The following documents are attached to this email.



41. The customer received the “Policy Documents” email with the attachments

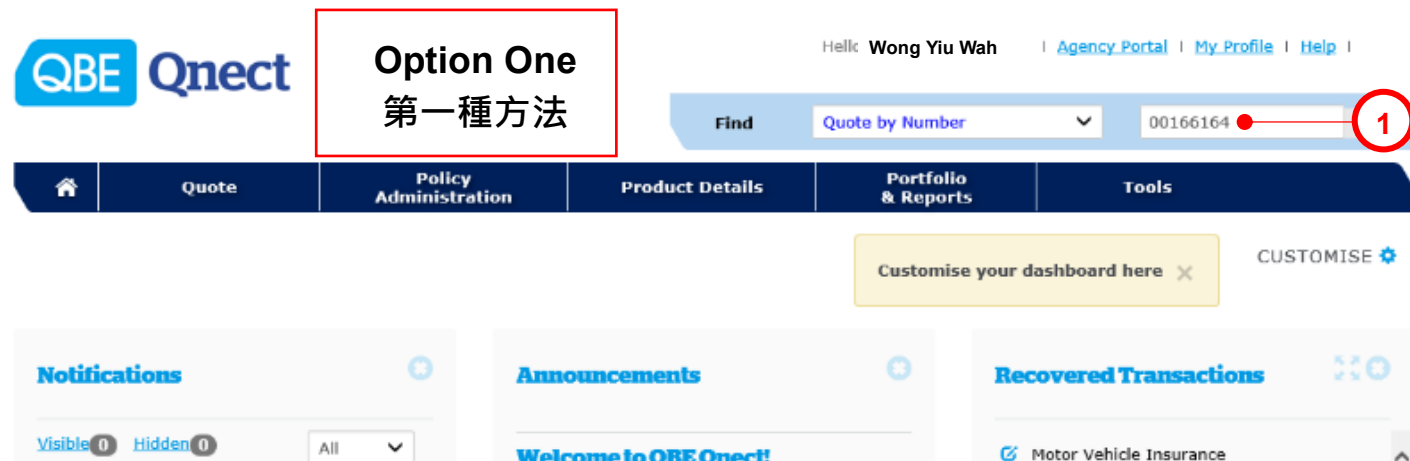
客戶收到 “Policy Documents” 電郵及附件

Part C

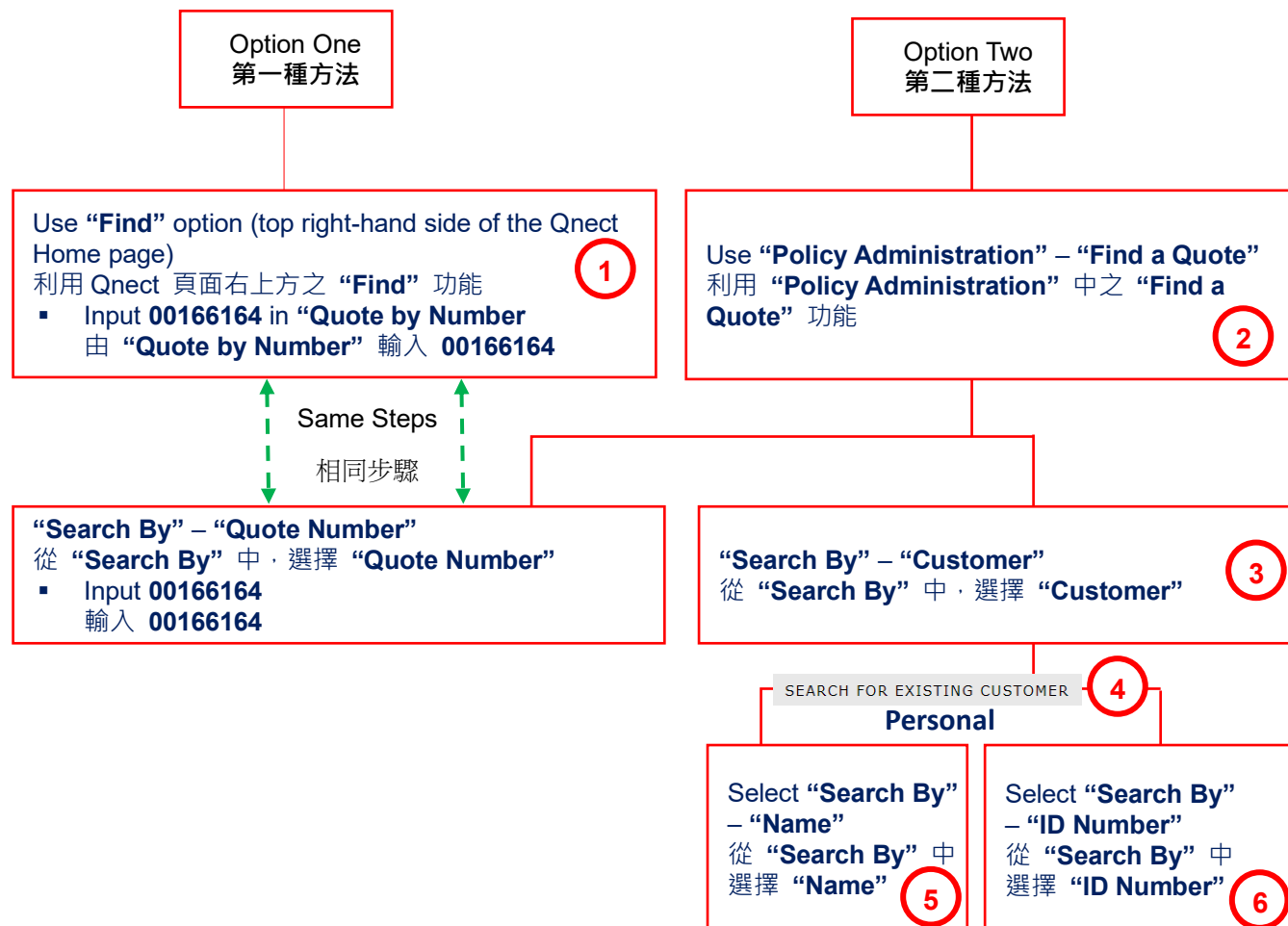
Issue Policy

簽發保單

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There are two options of find an existing Quote in Qnect in order to issue the Policy:



Option Two 第二種方法

Hello **Wong Yiu Wah** | [Agency Portal](#) | [My Profile](#) | [Help](#)

Find

Quote

Policy Administration

Product Details

Portfolio & Reports

Tools

Create a Marine Declaration

Find a Quote

Find a Policy / Cover Note

Endorse a Policy

Find Renewal Policies

Customise your dashboard here

CUSTOMISE

Notifications

Visible 0 Hidden 0

Recovered Transactions

Domestic Helper Insurance

Quick Quote - Fast Quote

Quote Search

For a quote search, enter either the quote number or client name.

Search By

☐ Include Expired Quotes

Search Results

Quote Number	Client Name	Policy type	Status	Expires

Search Customer

Customer Type

Search By

Name

Search Customer

Customer Type

Search By

ID Number

Search Customer

Customer Type

Search By

Name

Search Customer

Customer Type

Search By

ID Number

Search Results

Quote Number	Client Name	Policy type	Status	Expires
00166164	YU WAI LAP	Home Insurance (HPK)	Issued	31/07/2021

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Quote

Quote Header (based on Recent Quote)

Quote No: 00166164	Period of Insurance: 01/08/2020 to 31/07/2021
Quote Type: Home Insurance (HPK)	Quote Expiry Date: 05/10/2020
Customer No: 04729139	Wording: UWD.BHMP.V2.1908
Customer Name: YU WAI LAP	Branch: 01
Address: FLAT C/28 GARDEN MANSION 148-150 TAI HANG ROAD TAI HANG	
Agent: Wong Yiu Wah	
Agent No: 10000000	

Transaction History

Documents

Trans No.	Covers Taken	Quote Type	Status	Date	Actions
001	Home Package, Domestic Employer's Liability, Personal Valuables, Liability to Others, Personal Accident	Quick Quote	Issued	07/07/2020	Edit Convert to Full Binding Quote Clone



Convert Quote

Inception Date*

Expiry Date*



7. “Quote Header” main page
“Quote Header” 頁面
8. [Convert to Full Binding Quote](#)
9. Review “Inception Date” and “Expiry Date”
檢閱 “Inception Date” 及 “Expiry Date”
10.

Home Insurance

Home Package

Home Contents and Buildings

Plan Type: Premier

Gross Floor Area (Sq Ft)*: 701 - 1000

Building Type*: Multi Storey

Occupancy Type*: Owner Occupied

Contents Sum Insured*: 1,000,000

Building Sum Insured*: 2,000,000

NCD %*: 0

Multi Storey
Village House
Semi Detached

11. Select “Building Type”

選擇 “Building Type”

Personal Valuables

Unspecified Valuables

Options: Plan A – 5,000 article limit, 30,000 maximum

Specified Valuables

Total Specified Valuables: 50,000

Type*: Watches

Description*: Rolex

Sum Insured*: 50,000

Add / Clear

Type	Description	Sum Insured
Watches	Rolex	50000

Total Specified: 50000

Jewellery
Watches
Musical Instruments
Antiques
Fine Arts
Electronic Equipment

12. Enter “Specified Valuables” details, including the “Type”, “Description” and “Sum Insured”

輸入 “Specified Valuables” 內容，包括 “Type”、 “Description” 及 “Sum Insured”

13. Select “Type”

選擇 “Type”

14. [Add](#) to add the item

[Add](#) 去加入物件

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Domestic Employer's Liability

Number of Employees* 1

Employees

Name*

Grace Mary

Nationality*

PHILIPPINES

HKID / Passport Number*

963258741

Date of Birth (DD/MM/YYYY)*

05/05/1970

Add / Clear

Name

Grace Mary

Nationality

PHILIPPINES

HKID / Passport Number

963258741

Date of Birth

05/05/1970

Number of Employee(s):

Total Number of Employees: 1

Clauses (0)

General pages

Interested parties

Premium Breakdown:	Annual Premium	Premium Due	Levy	Total Due
Domestic Employer's Liability	\$213.00	\$213.00	\$23.18	\$236.18
Total	\$213.00	\$213.00	\$23.18	\$236.18

CALCULATE PREMIUM >

Total Premium 4,954.18 HKD

NEXT >

15. Input Domestic Employee's **Name**, **Nationality**, **HKID / Passport Number** and **Date of Birth**

輸入 Domestic Employee 之 **Name**、**Nationality**、**HKID / Passport Number** 及 **Date of Birth**

16. [Add](#) to to update Domestic Employee's details

[Add](#) 去加入 Domestic Employee 之內容

17. [CALCULATE PREMIUM >](#)

18. [NEXT >](#)

Home Insurance

Review

Period of Insurance 01 August 2020 to 31 July 2021

Risk Address FLAT C / FLR 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG, HONG KONG

[Add Risk](#)

Cover Sections

[Expand All](#) / [Collapse All](#)

	Annual Premium	Premium Due	Levy	Total Due
Home Package	\$3,359.00	\$3,359.00	\$2.85	\$3,361.85
Domestic Employer's Liability	\$213.00	\$213.00	\$23.18	\$236.18
Personal Valuables	\$1,355.00	\$1,355.00	\$1.15	\$1,356.15
Policy Total	\$4,927.00	\$4,927.00	\$27.18	\$4,954.18

Please attach valuations/proof of purchase for each specified item.

Attachments

Applicable to

Specified Personal Valuables

File Name/ Description

Rolex Sales Receipt



BROWSE

ATTACH

Applicable to

Personal Valuables

Date Attached

08/07/2020

Description

Rolex Sales Receipt

File Name

Rolex Sales Receipt.pdf

Size in MB

0.02

[ADD RISK](#)

[NEXT](#)



19. Select “Specified Personal Valuables” in “Applicable to”

於 “Applicable to” 選擇 “Specified Personal Valuables”

20. Input the “File Name / Description”

輸入 “File Name / Description”

21. BROWSE to find the document

BROWSE 去尋找文件

22. ATTACH to attach the document

ATTACH 去上載文件

23. NEXT

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Home Insurance

Claims and Insurance History Questions

In the last 3 years?

Have you made any claim(s) over \$5000 for Home Insurance?

☐ Yes

☒ No

24

Have you

Ever been declined for Home Insurance?

☐ Yes

☒ No

25

Replaces Policy Number

Insured Address

Insured Address*

FLAT C / FLR 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG,
HONG KONG

EDIT

CLEAR

Claims and Insurance History Questions

24. Have you had any claim(s) over \$5000 for Home Insurance in the last 3 years?

過去 3 年您是否有家居保險索賠(超過\$5000)記錄?

If you had Claims Record (over \$5000) in the past 3 years, please fill in the details and the policy will be referred to the underwriter.

如您在過去 3 年有索賠(超過\$5000)記錄，請輸入相關資料及保單會被轉介至核保同事跟進。

25. Have you ever been declined for Home Insurance?

過去您是否有被拒絕投保家居保險紀錄?

If you had been declined insurance before, please fill in the details and the policy will be referred to the underwriter.

如您有曾被拒絕投保紀錄，請您輸入相關資料及保單會被轉介至核保同事跟進。

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Customer Details

SEARCH FOR EXISTING CUSTOMER

Customer Type*

Personal

Name*

YU WAI LAP

ID Number*

D546213(0)

Title

Gender

Date of Birth

Nationality

HONG KONG

Home Telephone Number

Business Telephone Number

Mobile Number

Fax Number

Email Address

yuwailap@email.com

☐ Check the box if Customer Address is the same as Insured Address

Unit / Floor Number

FLAT C/28

Building Number and Name

GARDEN MANSION

Street Number and Name*

148-150 TAI HANG ROAD

District

TAI HANG

Country*

HONG KONG

CLEAR

Customer Payment

Pay Now

Issue Policy

SAVE PENDING

ISSUE QUOTE

REFER TO UNDERWRITER

MAKE PAYMENT ▾

26. Review the “Customer Details”

檢視 “Customer Details”

27. MAKE PAYMENT ▾

Three options for “Make Payment”, namely “Customer Payment”, “Pay Now” and “Issue Policy”

“Make Payment” 有三種模式以供選擇，包括 “Customer Payment”, “Pay Now” 及 “Issue Policy”

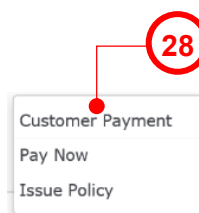
- If you select “Customer Payment”, please refer to Step 28 to Step 43
如果您選擇 “Customer Payment”，請參考步驟 28 至步驟 43
- If you select “Pay Now”, please refer to Step 44 to Step 60
如果您選擇 “Pay Now”，請參考步驟 44 至步驟 60
- If you select “Issue Policy”, please refer to Step 61 to Step 72
如果您選擇 “Issue Policy”，請參考步驟 61 至步驟 72

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“Make Payment” by “Customer Payment”

28. Customer selects “Customer Payment”

客戶選擇 “Customer Payment”



SAVE PENDING

ISSUE QUOTE

REFER TO UNDERWRITER

MAKE PAYMENT ▾

Customer Details

Customer Payment

Email Address*

yuwailap@email.com

Verify Email Address*

yuwailap@email.com

CANCEL

SUBMIT

Date of Birth

Nationality

HONG KONG

Home Telephone Number

Business Telephone Number

Mobile Number

Fax Number

Email Address

yuwailap@email.com

☐ Check the box if Customer Address is the same as Insured Address

Unit / Floor Number

FLAT C/38

Building Number and Name

GARDEN MANSION

Street Number and Name*

148-150 TAI HANG ROAD

District

TAI HANG

Country*

HONG KONG

CLEAR

SAVE PENDING


ISSUE QUOTE

REFER TO UNDERWRITER

MAKE PAYMENT ▾

29. Verify customer's email address

核對客戶電郵地址

30. 

SUBMIT

[Back to Contents](#) [返回目錄](#)

Policy

Insurance Details

Policy No: H0236115
Policy Type: Home Insurance (HPK)
Insured: YU WAI LAP
Address: FLAT C/28 GARDEN MANSION 148-150 TAI HANG
ROAD TAI HANG
Agent: Wong Yiu Wah

Policy Status: Pending New Business
Policy of Insurance: 01/08/2020 to 31/07/2021
Wording: UWD.BHMP.V2.1908
SP Attn Code: 00
Branch: 01

31

31. The “**Policy Status**” will show “**Pending New Business**”

“**Policy Status**” 會顯示 “**Pending New Business**”

32. The customer will receive a “**Payment Request Email**” and can use the “**Make Payment**” link enclosed to settle the premium

客戶收到 “**Payment Request Email**” 後，可利用隨件附上之 “**Make Payment**” 連結去繳付保費

Qnect - Home Insurance Payment request for H0236115

QnectAsia@qbe.com

To yuwailap@email.com

Dear YU WAI LAP,

32

Thank you for insuring with QBE.

Your QBE Home Plus policy has been successfully processed for the period from 1 Aug 2020 to 31 Jul 2021.

To ensure the validity of your insurance coverage, please click on the "Make Payment" link below to make payment. This link will be valid for the next 5 days (upon receiving this email) or up to and including the Inception Date of your policy, whichever is sooner. Please ensure you complete the premium payment process, otherwise, your insurance cover will not be in force.

Should you have any queries, please do not hesitate to contact your intermediary Wong Yiu Wah.

[Make Payment >](#)

Made possible
 **QBE**

[Back to Contents](#) [返回目錄](#)

Home Insurance Payment - Policy Summary - H0236115

Policy Summary

Important Notice

- If the information contained herein is incorrect or incomplete or the insurance does not meet Your requirements. Please tell us as soon as possible.
- You are reminded of the need to tell Us immediately of any facts which We would take into account in Our assessment of acceptance of this insurance. Failure to disclose all relevant facts may invalidate Your policy, or may result in the policy not operating fully.
- The Insured Person (s) has/ have read and consented to the [Personal information Collection Statement](#)

☒ I agree with the declarations and confirm the details contained in this page are true and correct.

Insured

Customer No 04729139
Full Name YU WAI LAP

Insurance Details

Inception Date	01/08/2020	Expiry Date	31/07/2021
Risk Location Address	FLAT C, 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG		
Gross Floor Area (Sq Ft)	701 - 1000 ft ²	Occupancy Type	Owner Occupied

Risk Details

Plan	Premier	Building	2000000
Home Contents	1000000	Personal Accident	100000
Liability to Others	10000000	Domestic Employer's Liability	1 helper(s)
Specified Personal Valuables	50000		
Unspecified Personal Valuables	Plan A - 5,000 article limit, 30,000 maximum limit per year		

If there are any errors or omission, please click on 'Abandon' and contact your intermediary. Otherwise please make the payment.

QBE Home Plus - (Premier)

Premium HKD 4,954.18

ABANDON

MAKE PAYMENT >

33. Customer reviews the “Importance Notice” under the “Policy Summary”

客戶檢閱 “Policy Summary” 內之 “Importance Notice”

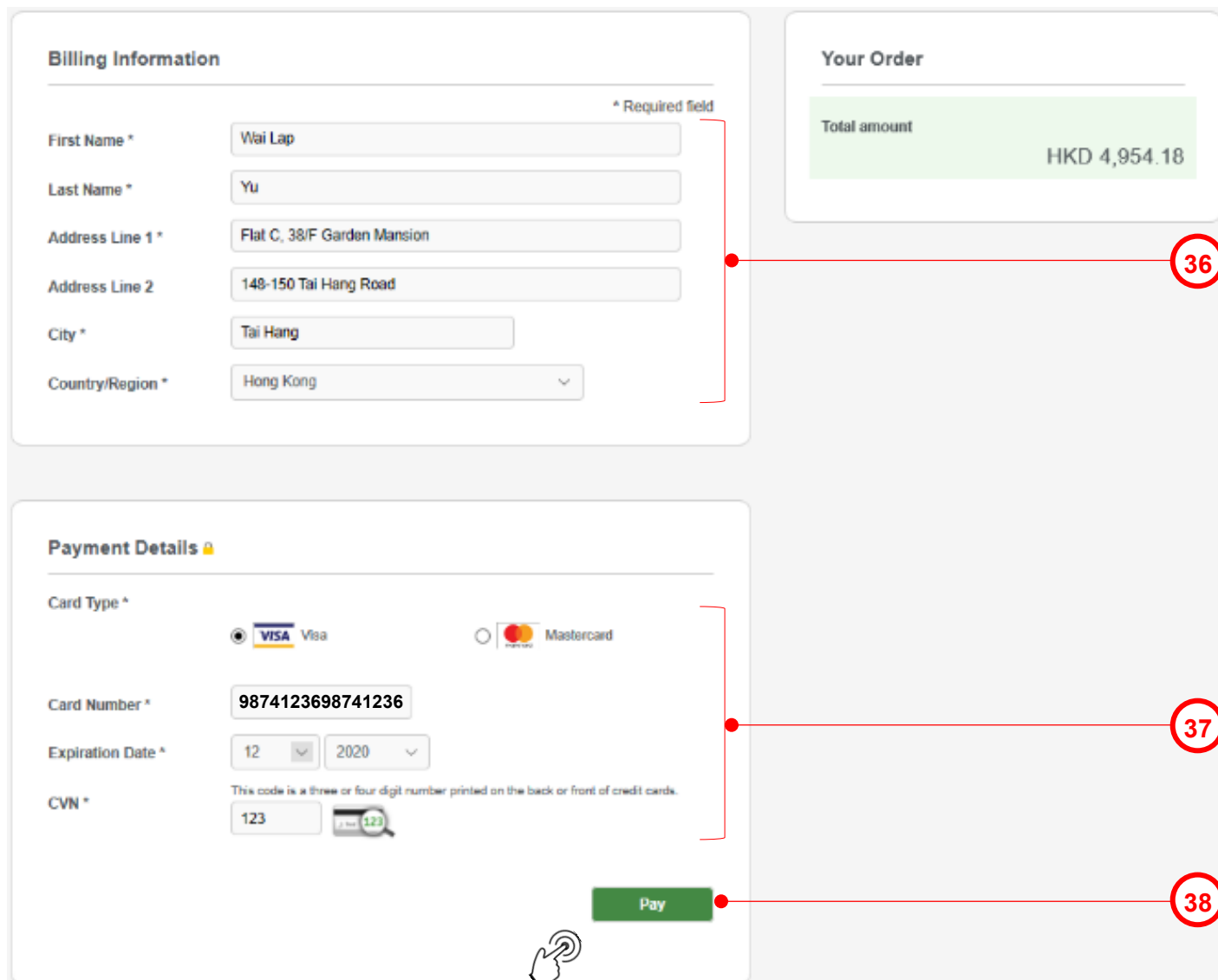
34. Customer agrees to “Policy Summary” and checks the box

客戶同意 “Policy Summary” 並在方格內打勾

35.

MAKE PAYMENT >

[Back to Contents](#) 返回目錄



Billing Information

* Required field

First Name * Wai Lap

Last Name * Yu

Address Line 1 * Flat C, 38/F Garden Mansion

Address Line 2 148-150 Tai Hang Road

City * Tai Hang

Country/Region * Hong Kong

Your Order

Total amount HKD 4,954.18

Payment Details

Card Type *

☒ VISA Visa ☐ Mastercard

Card Number * 9874123698741236

Expiration Date * 12 2020

CVN * 123

This code is a three or four digit number printed on the back or front of credit cards.

Pay

36. Customer inputs the **“Billing Information”**

客戶輸入 **“Billing Information”**

37. Customer inputs the **“Payment Details”**

客戶輸入 **“Payment Details”**

38.  

Payment Confirmation

Payment Confirmation

Thank you for insuring with QBE.
Your policy has been issued. Policy documents will be sent to your contact email address in 24 hours.
You may print payment confirmation details for your reference.

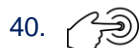
Policy Details

Policy Number	H0236115-HPK
Insured	YU WAI LAP
Period of Insurance	From 1 Aug 2020 To 31 Jul 2021
Receipt number	5941731609266623303001
Amount	HKD 4,954.18

39

39. Customer receives the “Payment Confirmation”

客戶收到 “Payment Confirmation”

**CLOSE**

40. At the same time, Customer receives the “Payment Receipt” email

與此同時，客戶收到 “Payment Receipt” 電郵

CLOSE**40**

Qnect - QBE Home Plus Policy H0236115 Payment Receipt - YU WAI LAP

QnectAsia@qbe.com

To yuwaitlap@email.com

41

Thank you for insuring with QBE.

Your policy has been issued. Policy documents will be sent to your contact email address in 24 hours.

You may print policy confirmation details for your reference.

Policy Details

Policy Number : H0236115 - HPK
Insured : YU WAI LAP
Period of Insurance : From: 1 Aug 2020 To: 31 Jul 2021
Payment Amount : HKD 4,954.18
Receipt Number : 5941731609266623303001

Made possible



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Qnect - QBE Home Plus H0236115 Policy Document

QnectAsia@qbe.com

To yuwailap@email.com

 Attached file: Receipt-ASIA_18072319.pdf 37 KB	 Attached file: Policy Wording-ASIA_18072329.pdf 576 KB
 Attached file: Summary of Benefits-ASIA_18072330.pdf 376 KB	 Attached file: Schedule - Client Copy-ASIA_18072322.pdf 72 KB

Dear YU WAI LAP, ●

42

Thank you for insuring with QBE Insurance. We advise that you read through the Policy Wording.

If you have any enquiries on the coverage, Policy Schedule and Policy Wording, please do not hesitate to contact your intermediary – Wong Yiu Wah.

Please find your policy documents attached.



42. Customer receives the “**Policy Document**” email

客戶收到 “**Policy Document**” 電郵

[Back to Contents](#) [返回目錄](#)

Qnect - QBE Home Plus Policy H0236115 Payment Receipt- YU WAI LAP

QnectAsia@qbe.com

To Wong Yiu Wah ●

43

Dear Wong Yiu Wah,

Please note that the insured (YU WAI LAP) online credit card payment for Policy H0236115 with payment amount HKD 4,954.18 was successful.

The policy documents will be sent to the insured under a separate email shortly.

If you have any further queries, please contact your designated account handler.

Made possible



43. Agent receives the “**Payment Receipt**” email

Agent 收到 “**Payment Receipt**” 電郵

[Back to Contents](#) [返回目錄](#)

“Make Payment” by “Pay Now”

44. Customer selects “Pay Now”

客戶選擇 “Pay Now”

Customer Payment
Pay Now ● 44
Issue Policy

SAVE PENDING

ISSUE QUOTE

REFER TO UNDERWRITER

MAKE PAYMENT ▲

Billing Information

* Required field

First Name * Wai Lap
Last Name * Yu
Address Line 1 * Flat C, 38/F Garden Mansion
Address Line 2 148-150 Tai Hang Road
City * Tai Hang
Country/Region * Hong Kong ▼

Your Order

Total amount
HKD 4,954.18

Payment Details

Card Type *

☒ VISA Visa

☐ Mastercard

Card Number * 9874123698741236

Expiration Date * 12 ▼ 2020 ▼

CVN * This code is a three or four digit number printed on the back or front of credit cards.

123




Pay

45. Customer inputs the “Billing Information”

客戶輸入 “Billing Information”

46. Customer inputs the “Payment Details”

客戶輸入 “Payment Details”

47. 

Pay

[Back to Contents](#) 返回目錄

Payment Confirmation

Payment Confirmation

Thank you. Your payment has been accepted.
This is your confirmation for :

Policy Details

Policy Number	H0236115-HPK
Insured	YU WAI LAP
Period of Insurance	From 1 Aug 2020 To 31 Jul 2021
Receipt number	5941731609266623303001
Amount	HKD 4,954.18

CLOSE

48. Customer receives the “Payment Confirmation”

客戶收到 “Payment Confirmation”

49.  

50. At the same time, Agent receives the “Payment Receipt” email

與此同時，Agent 收到 “Payment Receipt” 電郵

Qnect - Home Insurance Policy H0236115 Payment Receipt - YU WAI LAP

QnectAsia@qbe.com

To Wong Yiu Wah

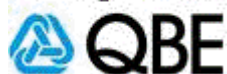
Thank you. Your payment has been accepted.

This is your confirmation for:

Policy Details

Policy Number : H0236115 - HPK
Insured : YU WAI LAP
Period of Insurance : From: 1 Aug 2020 To: 31 Jul 2021
Payment Amount : HKD 4,954.18
Receipt Number : 5941731609266623303001

Made possible



[Back to Contents](#) 返回目錄

Policy

Insurance Details

Policy No: H0236115
Policy Type: Home Insurance (HPK)
Insured: YU WAI LAP
Address: FLAT C/28 GARDEN MANSION 148-150 TAI HANG ROAD TAI HANG
Agent: Wong Yiu Wah

Policy Status: In Force
Policy of Insurance: 01/08/2020 to 31/07/2021
Wording: UWD.BHMP.V2.1908
SP Attn Code: 00
Branch: 01

[Risks](#) [Transaction History](#) [Documents](#)

Transaction Type (expand/collapse)	Effective Date	Email	Document Type
New Business Issue	01/08/2020		Policy Documents: Schedule - Client Copy Schedule - Intermediary Copy Policy Wording Debit Credit Note - Client Copy Summary of Benefits Receipt

51. to enter the documents folder
 進入文件夾頁面
52. “Document Type”
 document link to view the document
 文件連結去檢閱文件
53. to send the “Policy Document” to the customer
 將 “Policy Document” 發送給客戶

QBE Hongkong & Shanghai Insurance Limited
 23/F, Oxford House, Takewoo Plaza, 375 King's Road, Queen's Bay, Hong Kong
 Customer Service Hotline: +852 2021 1988 - Customer Service Fax: +852 2021 0360
 香港上海保險有限公司
 香港德輔道中375號德輔廣場37樓37F
 客戶服務熱線 +852 (2021) 1988 - 客戶服務傳真 +852 2021 0360
 www.qbe.com.hk

Page 1 of 4 Date of Issue 08/07/2020

QBE Home Plus
POLICY SCHEDULE **New Business**

Name and Address of the Insured
 YU WAI LAP
 148-150 TAI HANG ROAD
 FLAT C/28
 GARDEN MANSION
 TAI HANG
 HONG KONG

Policy Number 保單號碼 01-H0236115-HPK	Period of Insurance 承保日期 01/08/2020 to 31/07/2021 (Both Dates Inclusive)	Account Number 紀錄號碼 10080000 Wong Yiu Wah
---	--	---

The Insured
 YU WAI LAP

This policy is issued/renewed from information you have disclosed. If there are any material changes during the period of this cover, please inform us.

IMPORTANT NOTE
 A levy collected by the Insurance Authority has been imposed on relevant policy (except for certain exempted insurance classes) at the applicable rate and would be remitted in accordance with the prescribed arrangements. Policy holders / customers should pay the levy in accordance with the law. For further information, please visit: www.ia.org.hk

Signed for and on behalf of
 QBE Hongkong & Shanghai Insurance Limited

Authorized Signature

Premium (HKD)	4,927.00	Total Premium Due HKD	4,954.18
IS Levy	4.18		
EC Levy	23.00		

Correspondence
H0236115HPK

From: Wong Yiu Wah Date: 8/7/2020 New Business Issue

To*

Cc

Bcc

Subject

Text

Dear YU WAI LAP,

 Thank you for insuring with QBE. We advise that you read through the Policy Wording.

Policy Documents:

☒ Schedule - Client Copy

☐ Schedule - Intermediary Copy

☒ Policy Wording

☐ Debit Credit Note - Client Copy

☒ Summary of Benefits

☒ Receipt

SEND

Message Sent

Your e-mail has been sent.

OK





54. **“To”** – System will default it to be the customer email address
(can add other email addresses, using semicolon (;) to separate them)
“To” – 系統會預設它為客戶之電郵地址 (可以加入其他電郵地址 ; 並以 (;) 相隔)
55. **“Subject”** – System will default the **“Subject”** to be the customer name but you may enter your own subject
“Subject” – 系統會預設 **“Subject”** 為客戶名稱，但您可以輸入自定之郵件標題
56. **“Text”** – System will default the email content but you may enter your own email content
“Text” – 系統會預設郵件內容，但您可以輸入自定之郵件內容
57. **“Attachments”** – System will default **“Policy Documents”** to be sent and you may uncheck the box besides the document's name if you do not want to send it
“Attachments” – 系統已預設附上 **“Policy Documents”**，但如該文件是不需要，可以剔除對應之方格
58.  SEND
59. A pop-up message will show that the email has been sent and then  OK
 頁面會有顯示電子郵件已發送，然後  OK

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Qnect - QBE Home Plus Policy H0236115 - Policy Document

QnectAsia@qbe.com

To yuwailap@email.com

 Attached file: Policy Wording-ASIA_18096040.pdf 576 KB	 Attached file: Receipt-ASIA_18096019.pdf 37 KB
 Attached file: Summary of Benefits-ASIA_18096041.pdf 376 KB	 Attached file: Schedule - Client Copy-ASIA_18096024.pdf 72 KB

Dear YU WAI LAP,

60

Thank you for insuring with QBE. We advise that you read through the Policy Wording.

If you have any enquiries on the coverage, Policy Schedule and Policy Wording, please do not hesitate to contact your intermediary (Wong Yiu Wah).

Please find your policy documents attached.

Made possible



60. Customer receives the “**Policy Document**” email

客戶收到 “**Policy Document**” 電郵

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“Make Payment” by “Issue Policy”

Customer Payment

Pay Now

Issue Policy

61

SAVE PENDING

ISSUE QUOTE

REFER TO UNDERWRITER

MAKE PAYMENT

61. Customer selects “Issue Policy”

客戶選擇 “Issue Policy”

Details

Confirmation

You are about to issue a policy contract with QBE. Are you sure that you have checked all information and that it is correct?

Clicking on 'Yes' will mean that all information entered is accurate and that a policy document will be issued and your Agent account debited for the premium payable.

Click on 'No' if you have not checked the accuracy of all information entered or if you have incorrectly selected the Issue Policy option.

YES

62

Date of Birth

Nationality

HONG KONG

Home Telephone Number

Business Telephone Number

Mobile Number

Fax Number

62.



YES

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Policy

Insurance Details

Policy No: H0236115
Policy Type: Home Insurance (HPK)
Insured: YU WAI LAP
Address: FLAT C/28 GARDEN MANSION 148-150 TAI HANG ROAD TAI HANG
Agent: Wong Yiu Wah

Policy Status: In Force
Policy of Insurance: 01/08/2020 to 31/07/2021
Wording: UWD.BHMP.V2.1908
SP Attn Code: 00
Branch: 01

[Risks](#)
[Transaction History](#)
[Documents](#)

Transaction Type (expand/collapse)

New Business Issue

Effective Date

01/08/2020

Email

Document Type

Policy Documents:

[Schedule - Client Copy](#)

[Schedule - Intermediary Copy](#)

[Policy Wording](#)

[Debit Credit Note - Client Copy](#)

[Debit Credit Note - Intermediary Copy](#)

[Summary of Benefits](#)

CHECK FOR DOCUMENTS

POLICY OPTIONS

63. Documents to enter the documents folder

Documents 進入文件夾頁面

64. “Document Type”

document link to view the document

文件連結去檢閱文件

65. to send the “Policy Document” to the customer

將 “Policy Document” 發送給客戶

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Correspondence
H0236115HPK

From: Wong Yiu Wah

To*

Cc


Bcc

Subject Qnect - QBE Home Plus Policy H0236115 - Policy

Text

Dear YU WAI LAP,

 Thank you for insuring with QBE. We advise that you read through the Policy Wording.



66

Attachments

Policy Documents:

☒ Schedule - Client Copy

☐ Schedule - Intermediary Copy

☒ Policy Wording

☒ Debit Credit Note - Client Copy

☐ Debit Credit Note - Intermediary Copy

☒ Summary of Benefits

69

Message Sent

Your e-mail has been sent.

OK

71

SEND

↻

70




66. **“To”** – System will default it to be the customer email address
(can add other email addresses, using semicolon (;) to separate them)
“To” – 系統會預設它為客戶之電郵地址 (可以加入其他電郵地址；並以 (;) 相隔)
67. **“Subject”** – System will default the **“Subject”** to be the customer name but you may enter your own subject
“Subject” – 系統會預設 **“Subject”** 為客戶名稱，但您可以輸入自定之郵件標題
68. **“Text”** – System will default the email content but you may enter your own email content
“Text” – 系統會預設郵件內容，但您可以輸入自定之郵件內容
69. **“Attachments”** – System will default **“Policy Documents”** to be sent and you may uncheck the box besides the document’s name if you do not want to send it
“Attachments” – 系統已預設附上 **“Policy Documents”**，但如該文件是不需要，可以剔除對應之方格
70. 
71. A pop-up message will show that the email has been sent and then 
 頁面會有顯示電子郵件已發送，然後 

[Back to Contents](#) 返回目錄

Qnect - Home Insurance Policy H0236115 - Policy Document

QnectAsia@qbe.com

To yuwaitlap@email.com

 Attached file: Debit Credit Note - Client Copy-ASIA_18072325.pdf 40 KB	 Attached file: Policy Wording-ASIA_18072329.pdf 576 KB
 Attached file: Summary of Benefits-ASIA_18072330.pdf 376 KB	 Attached file: Schedule - Client Copy-ASIA_18072322.pdf 72 KB

Dear YU WAI LAP,

Thank you for insuring with QBE. We advise that you read through the Policy Wording.

If you have any enquiries on the coverage, Policy Schedule and Policy Wording, please do not hesitate to contact your intermediary (Wong Yiu Wah).

Please find your policy documents attached.

Made possible



72

72. Customer receives the “Policy Document” email

客戶收到 “Policy Document” 電郵

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Part D

Endorsement 更改保單

[Back to Contents](#) [返回目錄](#)

Find Quote by Number

Q

Home

Quote

Policy Administration

Create a Marine Declaration

Find a Quote

Find a Policy / Cover Note

Endorse a Policy

Find Renewal Policies

Product Details

Portfolio & Reports

Tools

Customise your dashboard here X

CUSTOMISE

Notifications

Visible 0 Hidden 0

Announcements

Service Arrangements for Novel Coronavirus

Service Arrangements for Novel Coronavirus
[Read more](#)

Launch of SME platform for Business Insurance

Driving SMEs growth through our enhanced digital platform [Read more](#)

Recovered Transactions

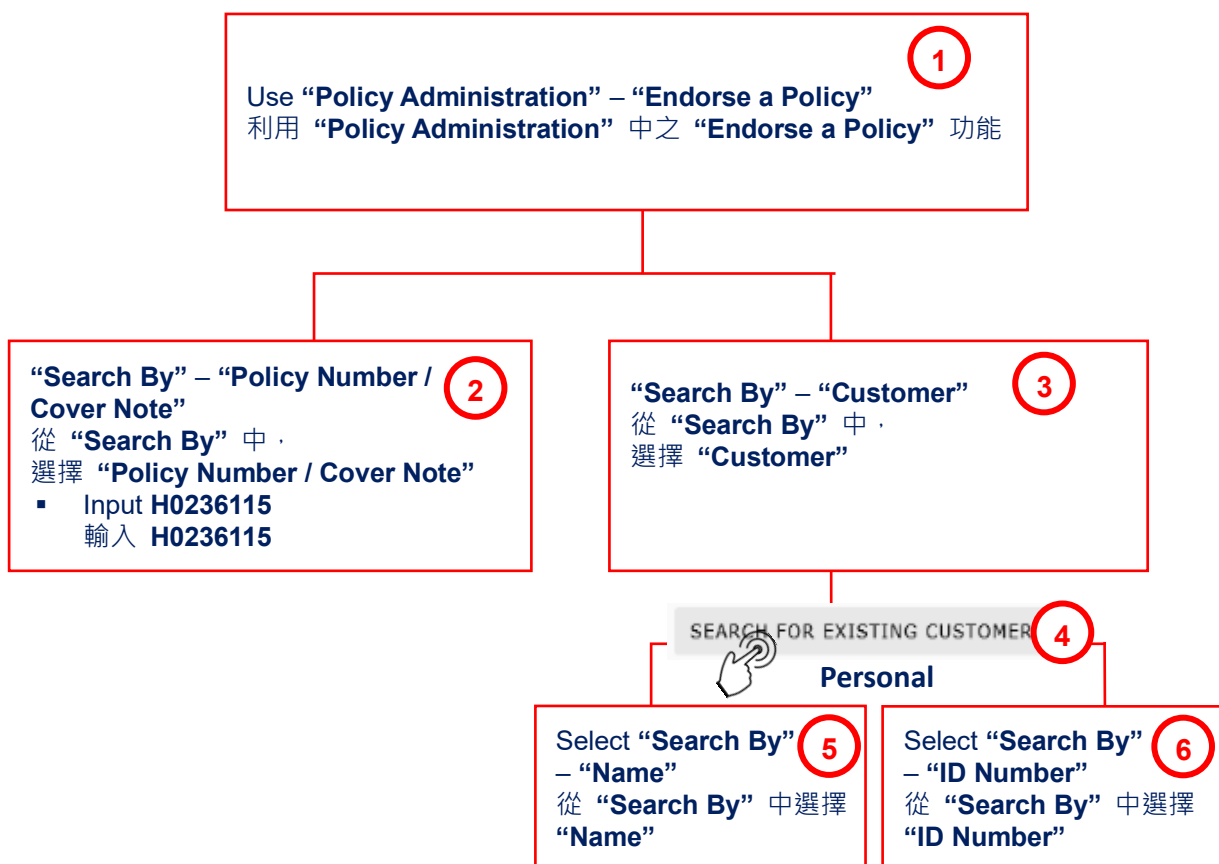
Business Insurance Solution

Full Binding Quote

17/04/2020 09:22 PM

Business Insurance Solution

Renewal Notifications



Policy Search

Enter information you know into the fields below..

Search By

Product Type

SEARCH FOR EXISTING CUSTOMER

Search Customer

Customer Type

Search By

Name

SEARCH

Search Customer

Customer Type

Search By

ID Number

SEARCH

Policy Search

Enter information you know into the fields below..



Effective Date*

Search By

Policy Number*

SEARCH

Search Results

Policy / Cover Note #	Name of insured	Policy type	Status	Expires	Links
H0236115	YU WAI LAP	Home Insurance (HPK)	In Force	31/07/2021	 

7.  Policy Number **H0236115** and go to the policy details
- Policy Number **H0236115** 去進入保單內容

Policy

Insurance Details

Policy No: H0236115
Policy Type: Home Insurance (HPK)
Insured: YU WAI LAP
Address: FLAT C/28 GARDEN MANSION 148-150 TAI HANG ROAD TAI HANG
Agent: Wong Yiu Wah

Policy Status: In Force
Policy of Insurance: 01/08/2020 to 31/07/2021
Wording: UWD.BHMP.V2.1908
SP Attn Code: 00
Branch: 01

[Risks](#) [Transaction History](#) [Documents](#)

Section	Risk	Location / Type of Business	Commence	Terminate	Endorsement
No risks are active based on the effective date of inquiry. Click here to inquire based on Inception Date of the policy.					
					Cancellation View Policy POLICY OPTIONS

8. “Insurance Details” main page

“Insurance Details” 頁面

9.  **POLICY OPTIONS**

10. Select “Endorsement”

選擇 “Endorsement”

- Email Address: yuwailappeter@email.com
- Address: Flat C, 38/F, Garden Mansion, 148-150 Tai Hang Road, Tai Hang, Hong Kong

Endorsement

Effective Date* 01/08/2020

Reason* Error Correction

Period 01/08/2020 to 31/07/2021

SUBMIT

Modify Cover Section
Change Risk Detail
Error Correction
Modify Period of Insurance

11. System will default endorsement “**Effective Date**” as policy effective date but it can be changed according to the customer’s needs.

系統已預設修改保單之 “**Effective Date**” 為保單生效日期，但可以根據客戶之實質需要去改變

12. Select “**Reason**” (e.g. “**Error correction**”)

選擇 “**Reason**” (例如 “**Error correction**”)

13. SUBMIT

14. NEXT

Home Insurance

Review

Period of Insurance	01 August 2020 to 31 July 2021
Risk Address	FLAT C / FLR 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG, HONG KONG

[Add Risk](#)

Cover Sections

[Expand All](#) / [Collapse All](#)

	Annual Premium	Premium Due	Levy	Total Due	Commission
Home Package	\$3,359.00	\$0.00	\$0.00	\$0.00	\$0.00
Domestic Employer's Liability	\$213.00	\$0.00	\$0.00	\$0.00	\$0.00
Personal Valuables	\$1,355.00	\$0.00	\$0.00	\$0.00	\$0.00
Policy Total	\$4,927.00	\$0.00	\$0.00	\$0.00	\$0.00

Attachments

Applicable to

File Name/ Description

File

BROWSE

ATTACH

Applicable to	Date Attached	Description	File Name	Size in MB
Personal Valuables	08/07/2020	Rolex Sales Receipt	Rolex Sales Receipt.pdf	0.02

14

ADD RISK

NEXT

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Home Insurance

Insured Address

Insured Address* FLAT C / FLR 28, GARDEN MANSION, 148-150 TAI HANG ROAD, TAI HANG, HONG KONG

EDIT

CLEAR

Address Details

Flat / Unit Number

FLAT C

Floor Number

38

Building Name

GARDEN MANSION

Street Number

148-150

Street Name*

TAI HANG ROAD

District*

TAI HANG

SAVE

15.  EDIT

16. Change the “Insured Address”

更改 “Insured Address”

17.  SAVE

Customer Details

Customer Type*

Personal

Name*

YU WAI LAP

ID Number*

D546213(0)

Title

Gender

Date of Birth

Nationality

HONG KONG

Home Telephone Number

Business Telephone Number

Mobile Number

Fax Number

Email Address

yuwallappeter@email.com

☒ Check the box if Customer Address is the same as Insured Address

Unit / Floor Number

FLAT C/38

Building Number and Name

GARDEN MANSION

Street Number and Name*

148-150 TAI HANG ROAD

District

TAI HANG

Country*

HONG KONG

REFER TO UNDERWRITER

ISSUE ENDORSEMENT

[Back to Contents](#) 返回目錄

Endorsement has been successfully issued.

OK

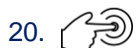
21

18. Change “Email Address”

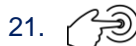
更改 “Email Address”

19. Check the box if “Customer Address” is the same as “Insured Address”

如果 “Customer Address” 與 “Insured Address” 相同，請勾選方格



ISSUE ENDORSEMENT



OK

Policy

Insurance Details

Policy No: H0236115
Policy Type: Home Insurance (HPK)
Insured: YU WAI LAP
Address: FLAT C/38 GARDEN MANSION 148-150 TAI HANG ROAD TAI HANG
Agent: Wong Yiu Wah

Policy Status: In Force
Policy of Insurance: 01/08/2020 to 31/07/2021
Wording: UWD.BHMP.V2.1908
SP Attn Code: 00
Branch: 01
Campaign Code:

22

24

23

Risks Transaction History Documents

Transaction Type (expand/collapse) Effective Date
Endorsement Issue 01/08/2020

Email Document Type

Policy Documents:

[Schedule - Client Copy](#)

[Schedule - Intermediary Copy](#)

22. Documents to enter the documents folder



Documents

進入文件夾頁面

23. “Document Type”



document link to view the document



文件連結去檢閱文件

24. to send the “Endorsement” to the customer



將 “Endorsement” 發送給客戶

QBE Hongkong & Shanghai Insurance Limited
QBE Insurance (Europe) Limited
QBE Insurance (Asia) Limited
QBE Insurance (Australia) Limited
QBE Insurance (Canada) Limited
QBE Insurance (China) Limited
QBE Insurance (France) Limited
QBE Insurance (Germany) Limited
QBE Insurance (Italy) Limited
QBE Insurance (Japan) Limited
QBE Insurance (Korea) Limited
QBE Insurance (Netherlands) Limited
QBE Insurance (New Zealand) Limited
QBE Insurance (Norway) Limited
QBE Insurance (Portugal) Limited
QBE Insurance (Spain) Limited
QBE Insurance (Sweden) Limited
QBE Insurance (Switzerland) Limited
QBE Insurance (Taiwan) Limited
QBE Insurance (Thailand) Limited
QBE Insurance (United Kingdom) Limited
QBE Insurance (United States) Limited
QBE Insurance (Vietnam) Limited

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Date of issue 08/07/2020

QBE Home Plus
POLICY SCHEDULE
Endorsement

Name and Address of the Insured
YU WAI LAP
148-150 TAI HANG ROAD
FLAT C/38
GARDEN MANSION
TAI HANG
HONG KONG

Policy Number 保單號碼	Period of Insurance 保單日期 (Both Dates Inclusive)	Account Number 記帳號碼
01H0236115-HPK-ED01	01/08/2020 to 31/07/2021	109900009 Wong Yiu Wah

The Insured
YU WAI LAP

The updated Schedule of the Policy with effect from 01/08/2020 as follows:

IMPORTANT NOTE:
A levy collected by the Insurance Authority has been imposed on relevant policy (except for certain exempted insurance classes) at the applicable rate and would be remitted in accordance with the prescribed arrangements. Policy holders / customers should pay the levy in accordance with the law. For further information, please visit: www.ia.org.hk

Signed for and on behalf of
QBE Hongkong & Shanghai Insurance Limited

Authorized Signature

Premium (HKD) 0.00 Total Premium Due HKD 0.00

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Correspondence

H0236115HPK

From: Wong Yiu Wah

To* yuwaitappeter@email.com OK 25

Cc 26

Bcc 27

Subject Qnect - QBE Home Plus Policy H0236115 - Policy 28

Text Dear YU WAI LAP,
Thank you for insuring with QBE. We advise that you read through the Policy Wording. 29

Attachments **Policy Documents:**
☒ Schedule - Client Copy 30
☐ Schedule - Intermediary Copy

Message Sent
Your e-mail has been sent.
31

25. **“To”** – System will default it to be the customer email address
(can add other email addresses, using semicolon (;) to separate them)
“To” – 系統會預設它為客戶之電郵地址 (可以加入其他電郵地址；並以 (;) 相隔)
26. **“Subject”** – System will default the **“Subject”** to be the customer name but you may enter your own subject
“Subject” – 系統會預設 **“Subject”** 為客戶名稱，但您可以輸入自定之郵件標題
27. **“Text”** – System will default the email content but you may enter your own email content
“Text” – 系統會預設郵件內容，但您可以輸入自定之郵件內容
28. **“Attachments”** – System will default **“Policy Documents”** to be sent and you may uncheck the box besides the document’s name if you do not want to send it
“Attachments” – 系統已預設附上 **“Policy Documents”**，但如該文件是不需要，可以剔除對應之方格
29.  32
30. A pop-up message will show that the email has been sent and then  33
頁面會有顯示電子郵件已發送，然後  34

Qnect - Home Insurance Policy H0236115 - Policy Document

QnectAsia@qbe.com

To yuwailappeter@email.com



Attached file: Schedule - Client Copy-ASIA_18111946.pdf
88 KB

Dear YU WAI LAP, ●

31

Thank you for insuring with QBE. We advise that you read through the Policy Wording.

If you have any enquiries on the coverage, Policy Schedule and Policy Wording, please do not hesitate to contact your intermediary (Wong Yiu Wah).

Please find your policy documents attached.

Made possible



31. Customer receives the “**Policy Document**” email

客戶收到 “**Policy Document**” 電郵

~ End ~

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