

Assignment Request

QBE Lenders' Mortgage Insurance Limited ABN 70 000 511 071



To allow us to respond to your request in a timely manner, please complete this form and submit with your completed Customer Assignment data file. Your assignment request is to be sent to RMBS@qbelmi.com with a copy to your QBE LMI account manager.

Letters of assignment of insurance policies can only be prepared after your data file has been verified by QBE LMI. All dates are to be completed as day/month/year.

Lender details

Lender name		ABN	
Address			
	State	Postcode	
Primary contact			
Phone	Email		
Alternate contact			
Phone	Email		

Parties to the transaction

To whom should the letter be addressed:

Name			
Position			
Address			
	State	Postcode	
Email			

Name of party to whom these insurance policies are to be assigned:

Assignee	
Trust details (if applicable)	

Assignment details

QBE LMI Master Policy (or Policies) under which the loans are currently insured:	(List policy numbers)	
Letter Required By:	(Please allow at least 10 business days)	
Expected transaction completion date:		
The Customer Assignment data file, in QBE LMI format is:	Attached	To follow
Send assignment letter to:	Primary contact	Addressee
	Other, please specify	

Signed by	<input type="text"/>	On behalf of Lender	<input type="text"/>	Date	<input type="text"/>
	<i>Print position</i>		<i>Signature of authorised person</i>		<i>Date signed</i>

QBE LMI internal use only

1. All loans in the spreadsheet have been confirmed as active under the Master Policy (or Policies)	Yes	No
<i>If no, details of unconfirmed policies must be provided in a separate annexure to this form</i>		
2a. Details in the spreadsheet supplied by the Lender have been reviewed and checked by:	(insert name)	<input type="text"/>
b. Have all details in the spreadsheet been reviewed and checked by QBE LMI?	Yes	No
<i>If no, please specify what information has been checked in the space below:</i>		
<input type="text"/>		

Signed by	<input type="text"/>	on behalf of QBE LMI	<input type="text"/>	Date	<input type="text"/>
	<i>Print position</i>		<i>Signature of authorised person</i>		<i>Date signed</i>