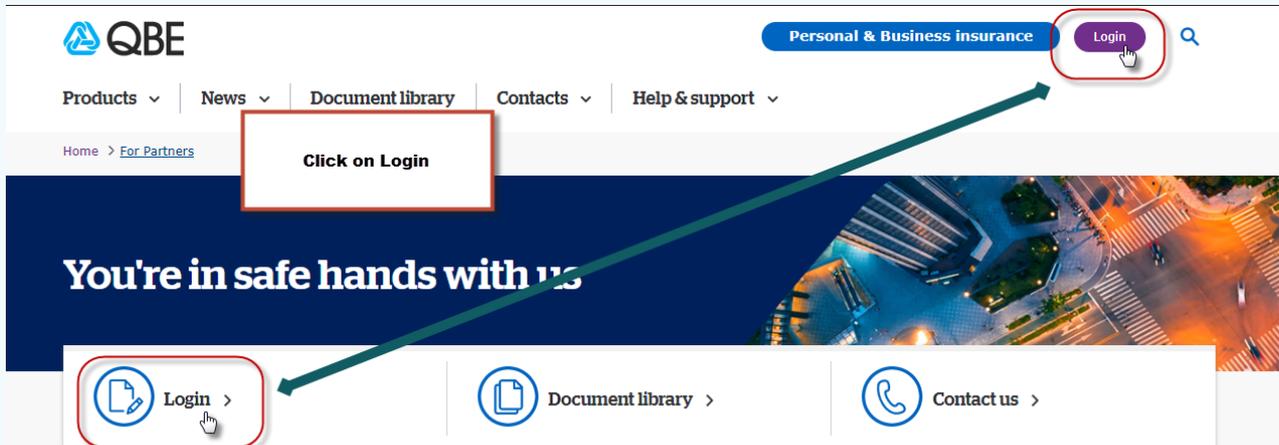


# Partner Portal Login

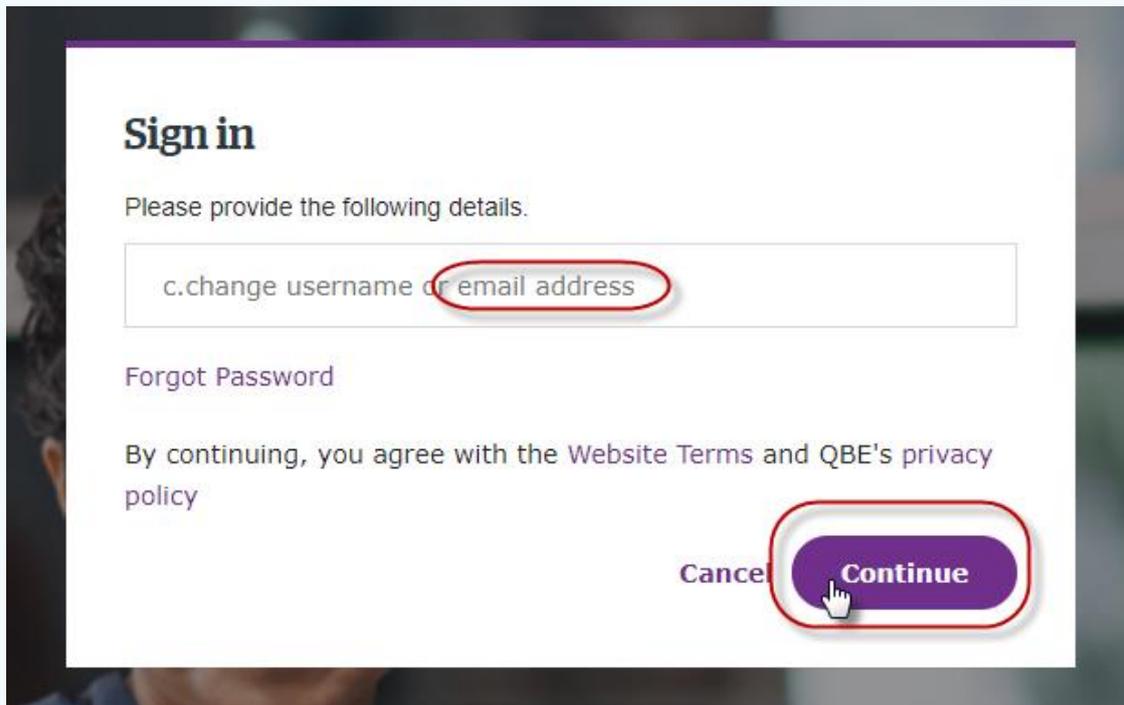
## Stage 1. QBE Website

- Using **Internet Explorer**, go to [www.qbe.com/au/brokers](http://www.qbe.com/au/brokers)
- Click **Login**



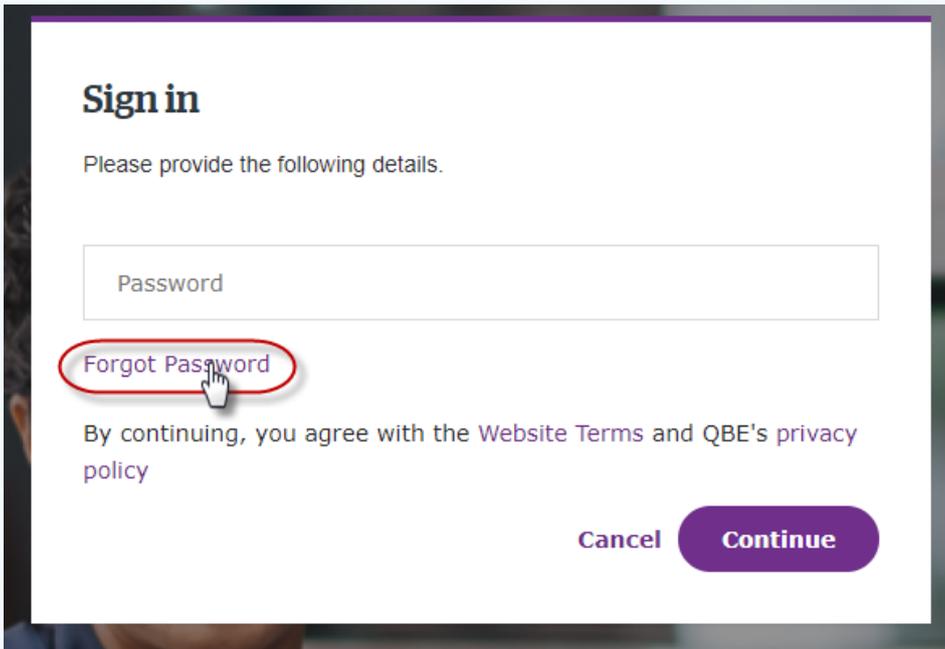
## Stage 2. Sign in

- Enter your **email address**
- Click **Continue**



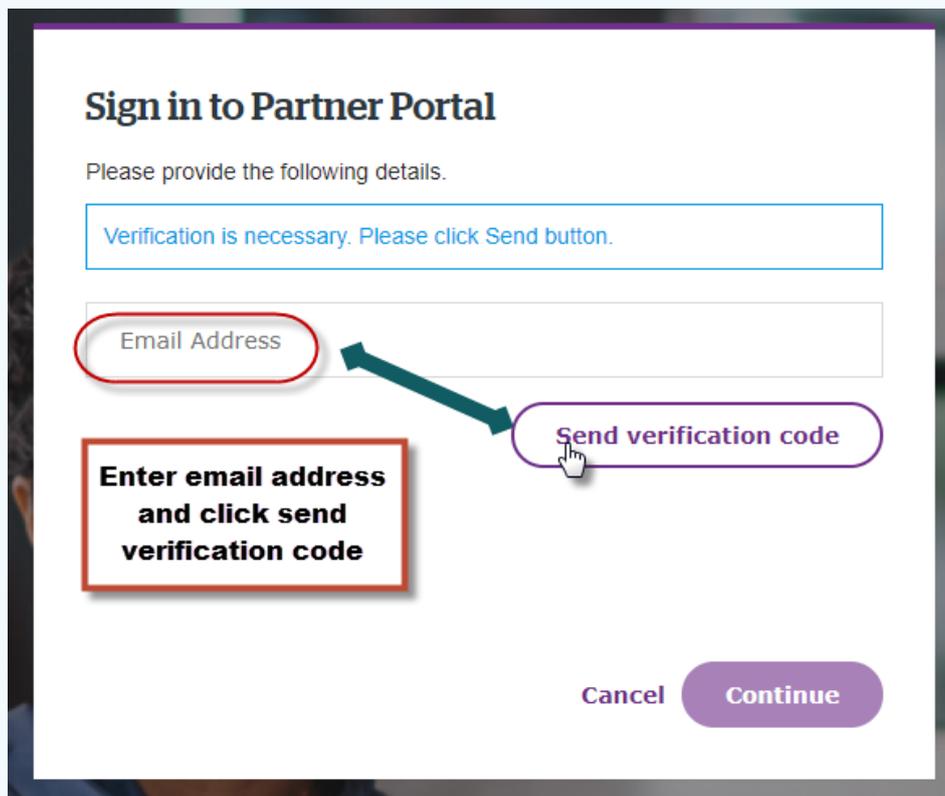
**Stage 3. Password**

- Click **Forgot Password**



**Stage 4. Send Verification Code**

- Enter your **email address**
- Click **Send verification code**



### Stage 5. Verification Code

- Go to your emails, you will receive an automated email with the verification code details.
- Enter the **Verification code** within the field
- Click **Verify Code**

**Sign in to Partner Portal**

Please provide the following details.

Verification code has been sent to your inbox. Please copy it to the input box below.

.com

Verification code

Verification code

Verify code Send new code

**Enter verification code and click Verify Code**

Cancel Continue

### Stage 6. Email address Verified

- Once your email address has been verified, you will be required to enter your email address once again
- Click **continue**

**Sign in to Partner Portal**

Please provide the following details.

E-mail address verified. You can now continue.

.com

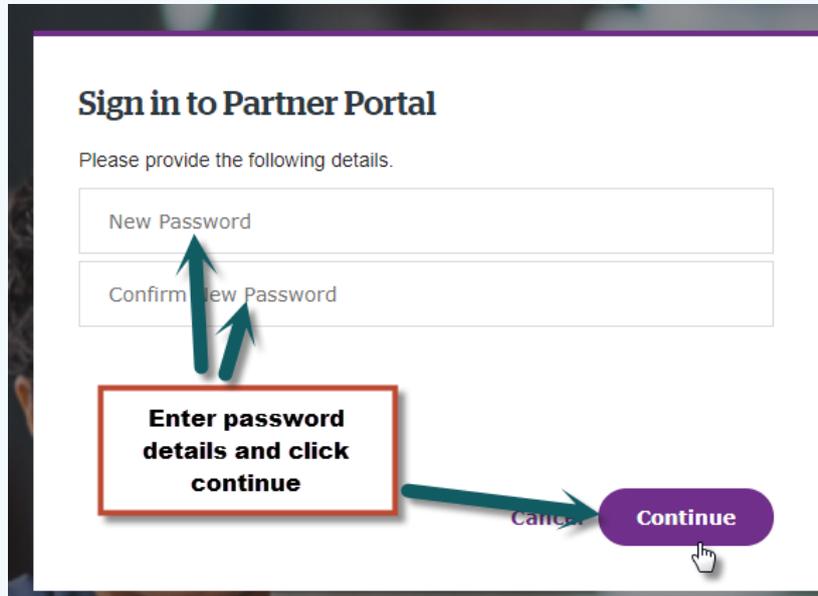
Change e-mail

Cancel Continue

### Stage 6. Create new password

- You will now be able to create a password for the Partner Portal login
- Enter **New Password**
- Then **Confirm New Password**
- Click **Continue**

**Note:** The password must contain 8-16 characters, containing 3 out of 4 of the following: Lowercase characters, uppercase characters, digits (0-9), and one or more of the following symbols: @ # \$ % ^ & \* - \_ + [ ] { } | \ : ' , ? / " ( ) ; .



8-16 characters, containing 3 out of 4 of the following: Lowercase characters, uppercase characters, digits (0-9), and one or more of the following symbols: @ # \$ % ^ & \* - \_ + = [ ] { } | \ : ' , ? / ` ~ " ( ) ; .

### Stage 6. C.Change Link

- Click **c.change** to enter

