



eBusiness

Workers Compensation

Underwritten States



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1. New Business

A New Business transaction has the typical lay out and functionality of all transactions, with minor differences depending on the transaction.

1. Account Details Screen

Select agency number

ABC - WinBEAT 3.3.73 - [Workers Compensation]

File Enquiries Invoice Compliance Bank Claims Reports Maintain iClose Sunrise Window Help

Back Enquiry Transactions Receipts Maintain Print Reminders Log Off Exit Exit Sunrise

QBE

Workers Compensation: New Business Inception Date: 07/06/2011 Effective Date: 07/06/2011 Expiry Date: 07/06/2012
Account:

Account Details

Please enter Account details. Eg 18G000001

Account Number:

Abandon Save 1.7.4



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2. Situation Screen

Enter situation address.
Select SAVE

3. Workers Compensation Screen

Business Details

Answer Y/N to “is this a new venture”

If you answer Yes key in the full business description and then click the ANZSIC link under Occupation Details

If you answer No you will be required to key in the remainder of the Business Details and Business and Claims Experience detail

Year	Previous Insurer	Wages	No. Of Claims	Claims Paid	Claims Outstanding

ANZSIC	Description	Estimated No.Empl	Wages	Actual No.Empl	Wages



4. ANZSIC Search

You must enter at least 3 characters in the ANZSIC search. If your search returns > 15 matches, a message will ask you to refine your search, see screen shot.

You can select more than one ANZSIC to do a comparison by selecting "compare".

Select ANZSIC's displayed and select "add".

Workers Compensation - Windows Internet Explorer

https://uat.ebiz.qbe.com/prweb/PRServletChange/Ucs_OwTrnPeLJ30LuU50E

My profile **Strathmore Meurer**
QBE Australia
strathmore.meurer@qbe.com

Workers Compensation: **New Business** Inception Date: 29/03/2011 Effective Date: 29/03/2011 Expiry Date: 29/03/2012 Account: H00000465

ANZSIC Search

Please enter a keyword to search the Occupation List

Keyword: Search Search returned more than 15 item/s. Please refine your search.

Select	ANZSIC	Description
<input type="checkbox"/>	04110	Rock Lobster Fishing
<input type="checkbox"/>	04120	Prawn Fishing
<input type="checkbox"/>	04130	Finfish Trawling
<input type="checkbox"/>	04140	Squid Jigging
<input type="checkbox"/>	04150	Line Fishing

(1) ANZSIC Selected **Note: Risk will be referred if more than one ANZSIC is selected.**
Enter Estimated / Actual Wages (including Working Directors, Family Members and Contractor Wages)

ANZSIC	Description	No.Empl	Estimated Wages	No.Empl	Actual Wages
01300	Dairy Cattle Farming	1	50000		
Total Wages			\$50,000.00		\$0.00

5. Clauses Screen

Clauses are available from the Workers Compensation Screen.

If applicable, a clause can be added by checking the box required and clicking on update. Select CLOSE

Workers Compensation - Windows Internet Explorer

https://uat.ebiz.qbe.com/prweb/PRServletChange/Ucs_OwTrnPeLJ30LuU50E

My profile **PE Strath Meurer**
Phoenix UAT Test Broker
strathmore.meurer@qbe.com

Workers Compensation: **New Business** Inception Date: 06/06/2011 Effective Date: 06/06/2011 Expiry Date: 06/06/2012 Account: PE0000382

Clauses

Please select all applicable clause code then click "Update"

<input type="checkbox"/>	GWCP162	PI END C LAW/WAIVER BLANKET(2)
<input type="checkbox"/>	GWCP163	PI ENDT COMMON LAW & WAIVER BLANKET
<input type="checkbox"/>	GWCS001	STAMP DUTY (NO PREMIUM)
<input type="checkbox"/>	GWCS002	STAMP DUTY (% PREMIUM)
<input type="checkbox"/>	GWCS003	STAMP DUTY (FLAT PREM)
<input type="checkbox"/>	GWWC003	Common Law Limit Increased (ACT)

GWWC47	Injury Management Fact Sheet WA	Mandatory
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6. Premium Breakdown Screen

Select NEXT

ANZSIC	Description	Estimated wages	Gazette Rate	Agreed Rate	Rate Variance	Agreed Premium	Actual Wages	Actual Premium
24300	Recorded Media Manufac.&publis	\$100,000.00	0.942	0.848	-9.979 %	\$848.00	\$0.00	\$0.00
04140	Squid Jigging	\$1,000,000.00	3.472	3.472	0 %	\$34,720.00	\$0.00	\$0.00

Buttons: Back, Cancel, Next, 1.7.4

7. Risk Premium Screen

Select SAVE

User can check Premium calculation, clauses or referral reasons or other underwriting information.

	Premium	GST	S/Duty	Extra Charges	Total	Comm
Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Clauses
GWWC47 Injury Management Fact Sheet WA

Underwriting Information
Refer due to multiple ANZSIC selected within the risk

Buttons: Back, Cancel, Save, 1.7.4



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8. Policy Screen

User is returned to the Policy Screen.
Select NEXT

Workers Compensation: **New Business** Inception Date: **02/12/2008** Effective Date: **02/12/2008** Expiry Date: **02/12/2009**
Account: **H00030001**

Policy	Customer	General Information	Premium
22 Main Road Hobart TAS 7000		Associated Risk Workers Compensation	Action New Premium \$ 4377.60

Abandon Add Situation **Next**

9. Customer Screen

Key in Insured's details
Select NEXT

Workers Compensation - Windows Internet Explorer
https://uat.ebiz.qbe.com/prweb/PRServlet:Cchange/Ucs_OwTnPelJ30LuU50E

My profile **PE Strath Meurer**
Phoenix UAT Test Broker
strathmore.meurer@qbe.com

Workers Compensation: **New Business** Inception Date: **06/06/2011** Effective Date: **06/06/2011** Expiry Date: **06/06/2012**
Account: **PE0000382**

Policy	Customer	General Information	Premium
Insured Name Client Type: <input type="text" value="Company"/> Name Of Insured: <input type="text" value="Meurer"/> Trading Name: <input type="text"/>		Tax Details ABN: <input type="text" value="9899999999"/> GST Registered: <input type="text" value="Yes - Full"/> Taxable % / ITC %: <input type="text" value="100.0"/>	
Postal Address Street: <input type="text" value="billy street"/> Suburb: <input type="text" value="petersham"/> State: <input type="text" value="NT"/> Failed Postcode: <input type="text"/> ** Failed Suburb/State/Postcode Validation		Other Contact Details Phone: <input type="text"/> Business Phone: <input type="text"/> Fax Number: <input type="text"/> Email Address: <input type="text"/>	

Back Abandon **Next** 1.7.4



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10. General Information Screen

Answer General Information Questions

Working Directors and Family Members must be noted on this screen if they wish to be covered for Workers Compensation

Select NEXT

Workers Compensation: **New Business** Inception Date: **10/03/2008** Effective Date: **10/03/2008** Expiry Date: **10/03/2009**
Account: **PE1043624**

Policy
 Customer
 General Information
 Premium

Please complete the following information:

Are there any Working Directors or Family Members to be covered under this policy?

Are there any Contractors and Sub-Contractors to be covered under this policy?

11. Premium Screen

Select

Complete or Refer to Underwriter

Workers Compensation - Windows Internet Explorer

https://uat.ebiz.qbe.com/prweb/PRServletCchange/Ucs_OwTrnPeLJ30LuU50E

 My profile: **PE Strath Meurer**
 Phoenix UAT Test Broker
 strathmore.meurer@qbe.com

Workers Compensation: **New Business** Inception Date: **06/06/2011** Effective Dates: **06/06/2011** Expiry Date: **06/06/2012**
Account: **PE0000382**

Policy
 Customer
 General Information
 Premium

Policy Premium Breakdown

	Premium	GST	S/Duty	Extra Charges	Total	Comm
fyghgf perth WA 6000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Underwriting Information
 No cover is in place until we confirm acceptance.
 Referral reason:
 Refer due to multiple ANZSIC selected within the risk

Premium Summary
 Annual Premium: \$0.00
 Commission: \$0.00
 GST on Commission: \$0.00
 Net Premium: \$0.00

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2. Update of Actuals

Depending on policy status and effective date chosen, endorsements or Update of actual transaction can be processed on the following rules

Endorsements can only be processed if:

- ➔ If policy is not in renewal status or effective date is latest policy period
- ➔ Update of Actuals can only be processed if:
- ➔ Effective Date is a prior period and Policy is not in renewal status or
- ➔ Effective Date is the latest period and Policy is in renewal status

1. Transaction Type Screen

Select transaction type. Error message will be displayed if your transaction doesn't adhere to the rules above.

Select SAVE

ABC - WinBEAT 3.3.73 - [Workers Compensation]

File Enquiries Invoice Compliance Bank Claims Reports Maintain Close Sunrise Window Help

Back Enquiry Transactions Receipts Maintain Print Reminders Log Off Exit Exit Sunrise

QBE

Workers Compensation: Endorsement - AD1919889GWC Inception Date: 24/05/2011 Effective Date: 24/05/2010 Expiry Date: 24/05/2012 Account: AD0000929

Transaction Type

Please select the Transaction Type:

Endorsement

Update Actual Wages

Abandon Save 1.7.4



2. ANZSIC Search Screen

Please note that Estimated Number of employees and Estimated Wages fields are protected during Update of Actual Wages transactions.

Select NEXT

Workers Compensation: **Endorsement - PE1889776GWC** Inception Date: **01/01/2008** Effective Date: **31/12/2007** Expiry Date: **01/01/2009**
 Account: **PE1043624**

ANZSIC Search

Please enter a keyword to search the Occupation List

Keyword:

Select	ANZSIC	Description
<input type="checkbox"/>	51211	Fish Retailing

Legend: ANZSIC highlighted in will be referred to an underwriter.
(1) ANZSIC Selected **Note: Risk will be referred if more than one ANZSIC is selected.**
 Enter Estimated / Actual Wages (including Working Directors, Family Members and Contractor Wages)

ANZSIC	Description	No.Empl	Estimated Wages	No.Empl	Actual Wages
51211	Fish Retailing	3	750000	<input type="text" value="3"/>	<input type="text" value="500000"/>
Total Wages			\$750,000.00		\$0.00

[Cancel](#) [Next](#)

3. Premium Breakdown Screen

Actual wages and Actual premium have been calculated

Select NEXT

Workers Compensation: **Endorsement - PE1889776GWC** Inception Date: **01/01/2008** Effective Date: **31/12/2007** Expiry Date: **01/01/2009**
 Account: **PE1043624**

Workers Compensation Premium Breakdown Risk Premium

ANZSIC	DESCRIPTION	ESTIMATED WAGES	GAZETTE RATE	AGREED RATE	RATE VARIANCE	AGREED PREMIUM	ACTUAL WAGES	ACTUAL PREMIUM
51211	Fish Retailing	\$750,000.00	3.030	2.810	-7 %	\$21,075.00	\$500,000.00	\$14,050.00

[Back](#) [Cancel](#) [Next](#)



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4. Risk Premium Screen

Endorsement or Actual Wages transactions may result in a credit on the policy. Credits are highlighted to user by displaying in Red. See screen shot

Select SAVE

Workers Compensation: **Endorsement - PE1889776GWC** Inception Date: **01/01/2008** Effective Date: **31/12/2007** Expiry Date: **01/01/2009**
 Account: **PE1043624**

Workers Compensation
 Premium Breakdown
 Risk Premium

Premium Posting

123 TEST STREET PERTH WA 6000

	Premium	GST	S/Duty	Extra Charges	Total	Comm
Workers Compensation	-\$7,025.00	-\$702.50	\$0.00	-\$70.25	-\$7,797.75	-\$351.25
Total	-\$7,025.00	-\$702.50	\$0.00	-\$70.25	-\$7,797.75	-\$351.25

Clauses
 GWCWC36 COMMON LAW LIMIT \$100 MILLION WA

Underwriting Information

[Back](#) [Cancel](#) **Save**

5. Premium Screen

Select Complete Transaction or Refer to Underwriter

Workers Compensation: **Endorsement - PE1889776GWC** Inception Date: **01/01/2008** Effective Date: **31/12/2007** Expiry Date: **01/01/2009**
 Account: **PE1043624**

Policy
 Customer
 General Information
 Premium

Policy Premium Breakdown

	Premium	GST	S/Duty	Extra Charges	Total	Comm
123 TEST STREET PERTH W	-\$7,025.00	-\$702.50	\$0.00	-\$70.25	-\$7,797.75	-\$351.25
Grand Total	-\$7,025.00	-\$702.50	\$0.00	-\$70.25	-\$7,797.75	-\$351.25

Underwriting Information

Premium Summary
 Annual Premium: -\$7,797.75
 Commission: -\$351.25
 GST on Commission: -\$35.12
Net Premium: -\$7,411.38

[Back](#) [Abandon](#) **Complete**



3. Document Printing

Schedules and documents may be printed by using the Options action within the risk screens.

1. Customer Screen

Select Options found at the bottom of the screen, then select Documents.

Workers Compensation: [View Policy - PE1892093GWC](#) Inception Date: **19/05/2008** Effective Date: **19/05/2008** Expiry Date: **19/05/2009**
Account: **PE0000437**

Insured Name	Tax Details
Business/Surname: PERTH PTY LTD	ABN:
Given Name:	GST Registered: N
Trading As:	Taxable % / ITC %: 0.00

Postal Address	Other Contact Details
Street: 1 CLARENCE STREET	Phone:
Suburb: PERTH	Business Phone:
State: WA	Fax Number:
Postcode: 6000	Email Address:

[Back](#) [Abandon](#) [Options](#) [Next](#)



2. Policy Documents Screen

Select the document link to print.

Workers Compensation: [View Policy - PE1892093GWC](#) Inception Date: **19/05/2008** Effective Date: **19/05/2008** Expiry Date: **19/05/2009**
Account: **PE0000437**

Document Type	Date Entered
Claims Advice	19/05/2008
Cancellation Letter	19/05/2008
Certificate of Currency	19/05/2008
Employer Indemnity Policy	19/05/2008
Terrorism Exclusion	19/05/2008
Wages Declaration	19/05/2008

Close

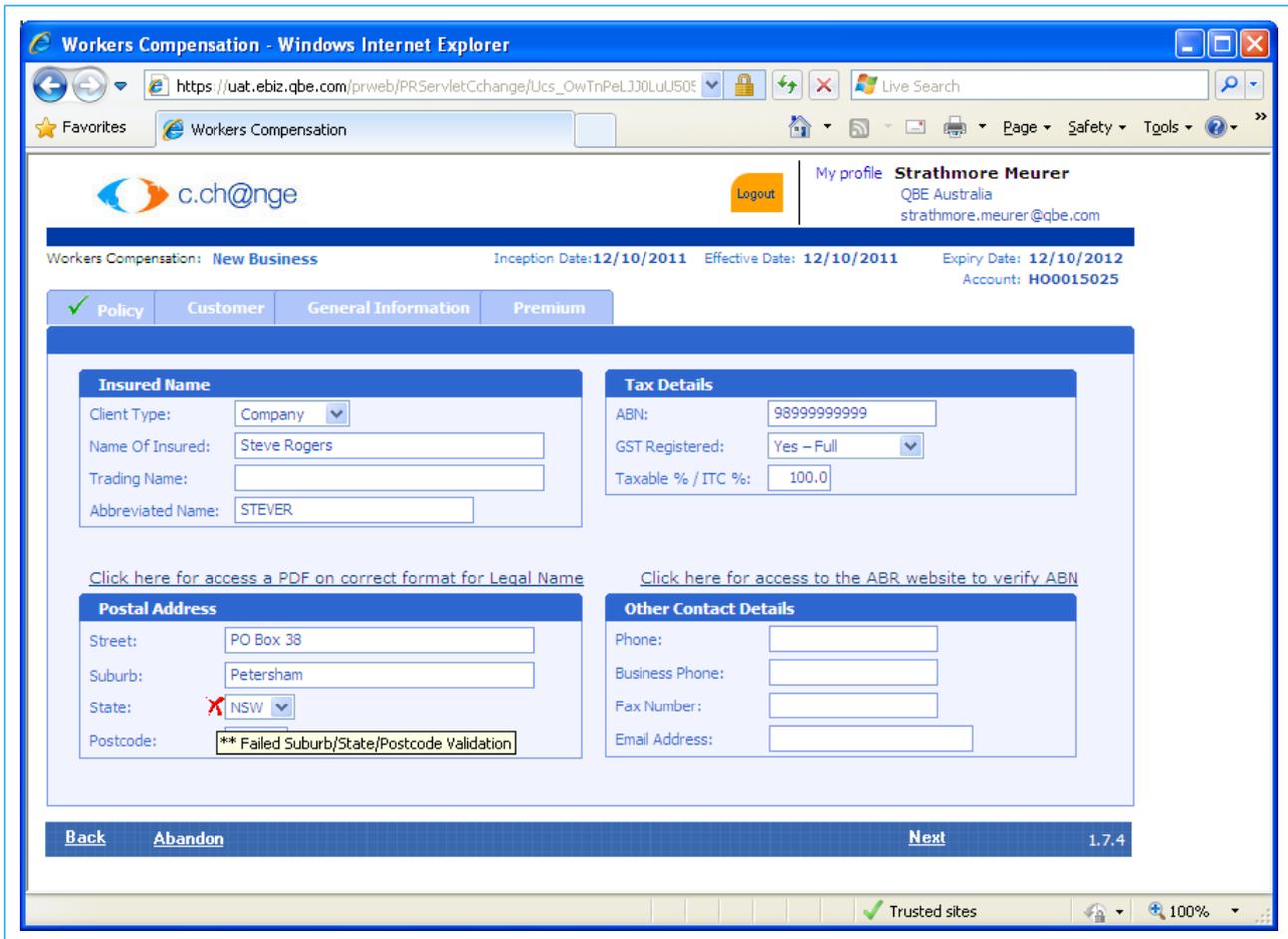
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Note that the CED clause wording can only be printed via this option as the document is created on the risk level rather than the policy level.



Hover Over Error Messages

Where applicable, error messages triggered by the front-end system are displayed as the symbol  in front of the field. The actual error message does not display as pop-up screens. This can be displayed by placing the cursor just above the symbol. See screen shot below.



Workers Compensation - Windows Internet Explorer

https://uat.ebiz.qbe.com/prweb/PRServletCchange/Ucs_OwTnPeLJ30LuJ505

Workers Compensation

My profile **Strathmore Meurer**
QBE Australia
strathmore.meurer@qbe.com

Workers Compensation: **New Business** Inception Date: 12/10/2011 Effective Date: 12/10/2011 Expiry Date: 12/10/2012
Account: H00015025

Policy Customer General Information Premium

Insured Name
Client Type: Company
Name Of Insured: Steve Rogers
Trading Name:
Abbreviated Name: STEVER

Tax Details
ABN: 9899999999
GST Registered: Yes - Full
Taxable % / ITC %: 100.0

[Click here for access a PDF on correct format for Legal Name](#) [Click here for access to the ABR website to verify ABN](#)

Postal Address
Street: PO Box 38
Suburb: Petersham
State:  NSW
Postcode: **** Failed Suburb/State/Postcode Validation**

Other Contact Details
Phone:
Business Phone:
Fax Number:
Email Address:

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