Information and Communication Technology Proposal Form





Your business											
Name(s) in full			, v	/ebsites							
of all entities to				vensites	www.						
be insured					www.						
					www.						
Please list the locations from whic	h you conduct bus	siness including overs	seas domicile	ed location							
Please list the locations from which you conduct business including overseas domiciled locations:											
Commencement date of your bus	siness /	1	Е	mail							
Please provide the following detail					Yea	ırs practic	ing a	s principal			
Name	Qualifications	Ye	ear qualified		This	firm	P	revious firm			
			1 1								
			1 1								
			1 1				_				
			1 1								
Business details											
Please supply total numbers of											
Partners / principals / directors			Р	rogramme	ers						
Professional staff			-	ales & ma							
Consultants			_								
System analysts / designers											
oyotom analysts, assigned					55 5 F 56						
In the past five(5) years			T	otal							
(a) Has the name of the business of	hanged?							Yes		No	
(b) Have you purchased or merged		usiness?						Yes	H	No	
(c) Have you sold or demerged fro								Yes	H	No	
(d) Do you require cover for any su			mpany?					Yes	H	No	
(e) Do you expect any significant of				elease of	new services/proc	lucts					
over the next twelve (12) month		crutions of the develo	pinent una i	cicuse of	new services/proc	aucis		Yes		No	
If 'yes' to any of the above, plea	se supply details:										
Financial details											
Please supply details of your total	revenue (include l	ee income) from the	countries in v	which vou	conduct husiness						
	revenue (meiuue i				ue current financ		even	ue next fin	ancia	al year	
Country		Revenue last finance	lidi yedi	year (forecast)		orec				
		\$		\$		\$					
		\$		\$		\$					
		\$		\$		\$					
		\$		\$		\$					
		\$		\$		\$					
		\$		\$		\$					
	Total			\$ \$		\$					

Financial details			
Please state the approximate percent	tage of your activities (based on revenu	ue current financial year-forecast) applic	able to each region:
Asia Australia	USA/Canada	Europe Other	Total
%	% %	%	% %
Please supply details of your turnove Revenue by type of client	r for the following: Last financial year	Current financial year (forecast)	Next financial year (forecast)
Government	%	%	%
Finance and banking	%	%	%
Commercial / industrial	%	%	%
Total	%	%	%
Business activities			
Please provide the precise nature of t details of any advice provided.	he activities of the business, including	primary purpose of the software/system	s provided, sold or licensed including
Type of service	Current financial year (forecast)	Type of service	Current financial year (forecast)
IT consultancy	%	Facilities management	%
IT security consultancy	%	Data processing/entry and bureau services	%
Project management	%	Website design	%
Bespoke software development	%	Website hosting	%
Own shrink wrap/prepackaged software (sale)	%	Data hosting	%
Own customisable software (sale)	%	Cloud hosting	%
Third party shrink wrap/ prepackaged software (reselling)	%	Internet service provision	%
Third party customisable software (reselling)	%	Application service provision	%
Software maintenance/support - own developed	%	Application developer	%
Software maintenance/support - third party developed	%	IT recruitment/provision of IT contractors	%
Software/system installation	%	Telecommunications provider (own network)	%
Software/system integration	%	Telecommunications/network consultant (third party network)	%
Sale/supply of hardware	%	Training and education	%
Hardware manufacturing and sales of such hardware	%	Systems audit/certification	%
Hardware maintenance/ installation	%	SCADA	%
Hardware sales (third party hardware)	%	Miscellaneous	%
Cabling	%	Total	%
Are any of your products / services:	ss control systems SCADA systems ro	botic and/or enterprise resource plannir	ng? Voc Na
	tion, radar, railway, aircraft, watercraft,		Yes No
Intended for use in any surgical/me	dical application or equipment?		Yes No
,	ontrol system, nuclear, energy, power, w	ater and/or oil/gas/petrochemical	Yes No
· Intended for use for/in trading syste	ems used in wagering, financial market	s and/or crypto- currency markets?	Yes No
· Intended for use in the provision of	any adult content/pornographic mater	ial?	Yes No
· Intended for use in emergency, fire	and/or the security industry?		Yes No

Is the failure of an	y of your products/services li	kely to result in any of t	he following outcomes:					
· Loss of life or inju	Loss of life or injury to a person?					No		
· Destruction or da	Destruction or damage to physical property?					No		
· Immediate and severe financial loss?					Yes	No		
· Significant cumulative financial loss?						No		
If 'yes' to any of t	he above, please provide deta	ils						
<u> </u>								
	ontractual management							
Customer name	ails of the five (5) largest contr	Contract value (total)	Contract value (to you)	Country and industr sector in which the contract was perfor	ry Brief desc work und	ription of		
	From: To:	\$	\$					
	From: To:	\$	\$					
	From: To:	\$	\$					
	From: To:	\$	\$					
	From: To:	\$	\$					
Please supply the fo	llowing details in respect of yo	our contractual manage	ment procedures:					
	erage contract value undertal	_			\$			
(b) What is the ave	erage contract duration under	rtaken by you?				Months		
(c) Are all of your	contracts subject to your star	ndard terms and condition	ons?	'	Yes	No		
(d) Please outline and conditions	the percentage of contracts the	hat you enter into which	are <u>not</u> subject to standar	d terms		%		
(e) Do you obtain	legal advice on all contracts a	nd contract variations?		1	Yes	No		
(f) Do your contra	acts include a Statement of Wo	ork (SOW) outlining spec	cific services / products to	be provided?	Yes	No		
·	Do you ever accept liability for consequential damages, special or indirect damages, loss of profits or liquidated damages?					No		
(h) Do you include	e a limitation of your liability to	o the cost of services or	cost of the products provi	ded?	Yes	No		
(i) Do you enter i	nto fixed price contracts?				Yes	No		
(j) Do you ever a	gree to limit the liability of sup	pliers, manufacturers, c	ontractors, resellers or cus	tomers?	Yes	No		
	ellectual property, death, pers old harmless suppliers, manu			e to	Yes	No		
(I) Has there ever fulfilled?	been an occasion where you	r company has entered i	nto a contract which could	I not be	Yes	No		
Contractors								
					Vee	Ne		
	e consultants, sub-contractor	_	ntractors or agents?		Yes	No %		
	s enter into agreements with o		_	L	Yes	No		
	e all consultants, sub-contract erty damage (GL) insurance?	ors or agents to carry o	wn professional indemnity	(E&O) and personal	Yes	No		
(e) Do consultant	ts, sub-contractors or agents a	llways agree to indemni	fy you in contracts?		Yes	No		
Please describe the type of services or products performed/provided by the consultants, sub-contractors or agents?								

Risk manageme	ent								
Please supply the fo	ollowing details in respect	of your risk management	procedures:						
(a) Do you obtain	customer sign-off prior to	the commencement of w	ork?		Yes	No			
(b) Do you obtain	Do you obtain customer sign-off upon reaching project milestones?								
(c) Do you conduc	Do you conduct testing prior to final handover to the customer?								
(d) Do you obtain	Yes	No							
(e) Do you have a									
What clearance prod	cedures do you have in pla	ce to ensure that you do no	ot infringe a third party's Intellectua	l Property (IP)?					
(a) Do you obtain legal advice from IP lawyers prior to releasing any new products or software? Yes No									
(b) Are all employees required to sign a statement agreeing not to distribute or utilise former employers' trade secrets? Yes No									
(c) Do contractors	used for software develo	pment sign copyright lice	nse agreements assigning all right	ts to you?	Yes	No			
(d) How many pat	ents do you currently ow	n or are pending approval?	?						
Please outline your	top three (3) competitors	::							
1.		2.	3.						
If you are providing should system failur		enter services, what redunc	dancies and continuity procedures	do you have in place	e to ensure netw	ork reliability			
Please describe the	procedures you have in p	place to protect your custo	omers' private/personally identifial	ble information?					
Claims details									
Has any partner, prir	ncipal, director or staff mer	mber ever been subject to o	disciplinary proceedings for profess	sional misconduct?	Yes	No			
If 'Yes', please supply details.									
ii res, piease supply	y details.								
ii tes, piease supply	y details.								
a) Have any clair business or ar	ns for negligence or bre	business or any prior b	been made in the last ten (10) susiness of any of it's present or	r former partners,	Yes	No			
a) Have any clair business or ar principals or d	ms for negligence or bre ny of it's predecessors in irectors, or have circums	n business or any prior b tances been notified to ins	usiness of any of it's present or surers that might give rise to a cla	former partners, nim?					
a) Have any clair business or ar principals or d b) Have you had professional ir	ms for negligence or bre ny of it's predecessors in irectors, or have circums any claims made agains ndemnity & product liabil	n business or any prior b tances been notified to in: It you for Information & C lity?	usiness of any of it's present or surers that might give rise to a cla communication Technology Liabi	former partners, nim?	Yes Yes	No No			
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Yo	ur insura	nce details					
	you preser urance?	ntly carry or has the busine	ess ever carried Informatio	n and Communication Tech	nology Liability	Yes	No
If 'Y	es', please	provide details:					
Insi	urer						
Exp	iry date	1 1		Retroactive date	1 1		
Lim	iit	Professional Indemnity	\$	Personal injury a	nd property damage	\$	
Ple	ase indicate	e if the below cover is impor	rtant to you:				
(a)		ht infringement cover (this ning, customization, bespok		ork such as R&D, software do	evelopment,	Yes	No
(b)			itical if you e.g. agree in con ntractors, resellers, custome	tract to limit the liability of arers)	ny third party	Yes	No
(c)		•	itical if you e.g. agree in cor acturers, contractors, reselle	ntract to indemnify or hold h rs, customers)	armless any	Yes	No
(d)		fees cover (this is critical if ontracts to limit your liabilit		ontracts, enter into fixed prio	ce contracts,	Yes	No
(e)	Privacy co	over (this is critical if you e.g	g. handle any personally ide	ntifiable information)		Yes	No
Ple	ase provide	the following information v	which will increase the unde	erwriters understanding of y	our company		
	·	aterial outlining your comp		g,			
· cc	ppy of custo	omer, supplier, contractor a	greements;				
		e procedures for intellectua		ı and due diligence procedur	es;		
_							
Por	eonal Infe	ormation Collection Sta	etement ("PICS")				
		ormation Collection Sta		ganore) Pte Ttd ("OBE SG	") I/we agree and a	knowledge that	.
In r	elation to	the personal data collecte	ed by QBE Insurance (Sin	gapore) Pte. Ltd. ("QBE SG	_	_	
	elation to the perso may mea	the personal data collectonal data requested is neconthin this application or clair	ed by QBE Insurance (Sin essary for QBE SG to proc m cannot be processed;	ess your application for in	surance or claim and	l any such data n	not provided
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No

Yes

I would like to receive information about goods and services of QBE SG or their affiliates via email and/or phone.

Declaration

I the undersigned, after enquiry declare as follows:

- 1. I am authorised by each of the other entities to be insured to complete this proposal form.
- 2. I have read and understood the notice to the proposed insured at the back of the proposal form.
- 3. I have read this proposal form and the accompanying documents and acknowledge the contents of same to be true and complete.
- 4. I understand that, up until a contract of insurance is entered into, I am under a continuing obligation to immediately inform QBE of any change in the particulars or statements contained in this proposal form or in the accompanying documents.

Name of business				
Signed: Partner, principal or director	Date	/	/	